

Morrisville Public Library Regular Meeting
November 18, 2025

Meeting Commenced: 5:00 pm

Roll Call: Christine Covington, President; Marjorie Morency, VP; Victoria Jones, Secretary; Tracy Clark, Trustee; Michelle Rounds, Library Manager, Rebekah Westcott, Trustee; Quorum was present for voting.

Absent: none

Current Secretary Position: Victoria Jones resigned as secretary for personal reasons on September 29, 2025. The board named Michelle Rounds, Library Manager, interim secretary until July 2026's regular meeting. At that time, the board will appoint a new secretary. Marjorie Morency made a motion to make Michelle interim secretary and Rebekah Westcott seconded, all in favor. Motion passed.

Secretary's Report: Minutes from the regular meeting on September 16, 2025 were reviewed. Motion to approve: Tracy Clark Second: Marjorie Morency. All in favor. Motion passed.

Treasurer's Report: The Treasurer's Report was reviewed. Motion to approve: Rebekah Westcott Second: Marjorie Morency. All approve. Motion passed.

Correspondence: No Correspondence Received.

Manager's Report:

Motion to approve: Marjorie Morency Second: Victoria Jones. All in favor. Motion approved.

Budget Transfers: Transfer \$2000 from Contingency (line 42) to Electric & Gas (line 20). Transfer \$8863.43 from General Savings to General Checking (ALA Disabilities Grant). Motion to approve: Victoria Jones Second: Rebekah Westcott, All in favor, motion passed.

Annual Appeal Letter: We have received \$1250 this year, which is on par with other years. Christine will send out thank you notes to all who donated.

2026 Budget Vote (2027 Fiscal Year): The 2026 budget vote, aligned with the school budget vote held in spring 2026 (for the 2026-2027 school year), was discussed. Per the Tax Cap website, it is anticipated that the tax cap would be around \$4000- \$4400. The amount of \$4,267 was determined as an appropriate ask given continued increased costs to the library. The amount of \$4,267 is between the suggested tax cap range. Tracy Clark motioned to accept the proposed budget amount of \$4,267, Marjorie Morency seconded the motion, all in favor. Motion passed.

Marjorie Morency motioned to override the tax levy for 2026 as presented below, Victoria Jones seconded, all in favor. Motion passed.

"Whereas, the adoption of this 2027 budget for the Morrisville Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

“Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

“Resolved, that the Board of Trustees of the Morrisville Public Library voted and approved to exceed the tax levy limit for 2027 by at least sixty percent of the board of trustees as required by state law on Tuesday November 18, 2025.”

Appoint Groundskeeper (Snow Removal Person): Rebekah Westcott motioned to appoint Frank Pennisi for the seasonal position of Groundskeeper at minimum wage for varied hours per week. Victoria Jones seconded, all in favor, motion passed.

December Bill Pay Change: Due to the timing of bill paying in relation to Christmas, Michelle asked that we move the bill paying process as such. For the board to review on Thursday December 11 and need to be signed off by 7pm on Tuesday December 16 so she can pay them on Wednesday December 17. Board agreed and a motion was made by Tracy Clark and seconded by Marjorie Morency, all in favor.

Summer Reading Expenses: Purchases for the 2026 Summer Reading Program were reviewed. Rebekah Westcott motioned to approve the planned purchases as presented, Tracy Clark seconded, all in favor. Motion passed.

Committee Reports:

Planning: None

Policy:

Upcoming Policies to come before the Board: Substance Abuse Policy for Patrons, Updating the Volunteer Policy and if needed, Round to 5 Cent Policy

Finance/Fundraising: Silent Auction is going on now. Michelle to consider a ghost hunting evening fundraiser—one with teens, another will adults. CNY Ghost Hunters does this for free for other places and offered to do this here for us (as often as we would like.)

Facilities/Buildings and Grounds:

The roof has been looked at. A few minor repairs were done. Board needs to think about future grants for a more permanent fix. Michelle also mentioned the HVAC unit needed repair. The gas valve to the heating unit is going. Michelle asked the repairman to get us a replacement to pay for and keep here so if it goes in mid-winter, we have one ready to go.

Old Business: None

New Business:

Adoption of the 2025 Budget: The 2026 budget was reviewed and discussed. Tracy Clark made a motion to approve the 2026 budget as presented, Rebekah Westcott seconded. Roll Call: Christine Covington-aye, Marjorie Morency-aye, Tracy Clark-aye, Victoria Jones-aye, Rebekah Westcott-aye. Motion passed.

Action on Bills Received:

Motion to approve: Victoria Jones Second: Marjorie Morency. All in favor. Motion Approved.

Victoria Jones made the motion to end the meeting at 5:50 pm, seconded by Tracy Clark. All in favor.
Meeting dismissed.

The next regular board meeting will be held on Tuesday, January 20, 2026 at 5pm.

Respectfully Submitted,

Michelle Rounds,
Interim Secretary/Library Manager