

Morrisville Public Library Regular Meeting

July 15, 2025

Meeting Commenced: 5:00 pm

Roll Call: Christine Covington, President; Marjorie Morency, VP; Victoria Jones, Secretary; Tracy Clark, Trustee; Michelle Rounds, Library Manager, Quorum was present for voting

Absent: Robin Branch-Staelens, Trustee

Secretary's Report: Minutes from the regular meeting on May 20, 2025 were reviewed. Motion to approve: Tracy Clark Second: Marjorie Morency. All approve. Motion passed.

Treasurer's Report: The Treasurer's Report was reviewed. Motion to approve: Tracy Clark Second: Marjorie Morency. All approve. Motion passed.

Correspondence: No Correspondence Received.

Manager's Report: Motion to approve: Victoria Jones Second: Tracy Clark. All in favor. Motion approved.

New Sensory Toys: Will arrive in a few weeks to refresh the children's play area.

Summer Reading Program: 98 enrollees.

Summer Book Sale: \$230 sales were made in total between Saturday and Monday. The next book sale date is September 13:

10am-12pm:

-Victoria Jones

-Tracy Clark

12pm-2pm

Still need these slots filled

Annual Appeal Letter: More than \$385 has been generated in response to the appeal letter.

Touchless Door Grant: Michelle will be accepting the proposal from BR Johnson and has been in touch with a couple of potential electricians. Start date for work is tentatively set for the first part of September 2025.

Buck for a Duck: Quite successful and will be brought back for "Holiday Ducks" in November and December.

Key Bank Credit Card: A credit card will be opened with Key Bank as a security measure. The card will give 2% back on purchases which will be credited towards the bill.

Motion to Approve: Tracy Clark Second: Marjorie Morency. All in favor.

Motion passed.

Fall Trustee Training: A survey for dates will go out in August. The training will be: Open Meetings Law.

Amazon Book Selling: This has become cumbersome and not terribly cost effective. Marjorie and Michelle have proposed adding a “Rare Finds” shelf to the book sale for some of the items on the Amazon inventory.

The board approves the closure of the Amazon book sale account and the transfer of the KeyBank Book Selling funds back into the general account.

Motion to Approve: Marjorie Morency Second: Tracy Clark. All in favor.

Motion passed.

Committee Reports:

Planning: None

Policy:

Adopt Second page of the Code of Ethics.

Motion to approve: Marjorie Morency Second: Victoria Jones. All in favor.

Motion passed.

Michelle is working on the video/filming policy to make the language more welcoming and to develop a cheat sheet for staff specifically aimed at navigating 1st amendment audit visits.

An update to the Retention Policy is also in the works.

Finance/Fundraising: None

Facilities/Buildings and Grounds:

- The neighbor wanting to take down the tree will delay for one year due to cost.
- Sitts's will lay the new driveway on July 16, 2025.

Old Business:

None

New Business:

The Board approves relieving Trustee R.B.S. from active duty. Applicable Bylaws are as follows:

Article II Management

Any trustee duly elected or appointed may be removed by a majority of a quorum of the eligible voting members whenever in its judgment the best interest of the Library would be served thereby. A trustee who has been removed from office shall be ineligible for appointment or election to any office of the Morrisville Public Library for a period of one year from the date of such removal.

Article IV Meetings

If any trustee shall be absent from more than 2 of all (regular and special) meetings in a calendar year without excuse as accepted as satisfactory** by the trustees, he or she shall be deemed to have resigned.

Motion to Approve: Tracy Clark Second: Marjorie Morency. All in Favor. Motion Approved.

Action on Bills Received: Motion to approve: Marjorie Morency Second: Victoria Jones. All in favor. Motion Approved.

Tracy Clark made the motion to end the meeting at 5:46 pm, seconded by Marjorie Morency. All in favor. Meeting dismissed.

The next regular board meeting will be held on Tuesday September 16, 2025 at 5pm.

Respectfully Submitted,

Victoria Jones,
Secretary