

Morrisville Public Library Regular Meeting

September 17, 2024

Roll Call – Christine Covington, President; Robin Branch-Staelens, Secretary; Tracy Clark, Trustee; Victoria Jones, Trustee; Michelle Rounds, Library Manager. Quorum was present for voting.

Absent –Marjorie Morency, Vice President- excused-illness

Community Participant – none

The meeting was called to order at 5:30 pm by Christine Covington.

Secretary's Report – Minutes from the regular meeting on July 23, 2024, were reviewed. Robin Branch-Staelens motioned to accept the minutes as presented, Victoria Jones seconded, all in favor. Motion passed.

Treasurer's Report – The Treasurer's Report was reviewed. Tracy Clark motioned to accept the report, Victoria Jones seconded, all in favor. Motion passed.

Correspondences – No correspondences were presented for this meeting.

Public Comment – No public for comment.

Manager's Report – A motion was made by Tracy Clark to accept the Manager's Report, motion seconded by Victoria Jones all in favor. Motion passed.

Budget Transfers – A transfer of \$1000 is needed from general savings to checking to cover part of the cost of the tree removal. Tracy Clark motioned to accept the transfer of \$1000, Robin Branch-Staelens seconded the motion, all in favor. Motion passed.

New Employee – Robin Branch-Staelens motioned to appoint Wendy Ellis for the PT Library Aide position at minimum wage for up to 20 hours per week. Victoria Jones seconded, all in favor, motion passed.

Victoria Jones motioned to accept the termination of Scott Mallett. Tracy Clark seconded, all in favor. Motion passed.

Dates to Remember- Silent Auction dates are November 12- December 6. Open House is December 6 from 5pm-7pm.

Bullet Aid from Assemblyman Angelino – Sometime later this year we will be receiving \$10K in bullet aid from the assemblyman. The Assemblyman will visit the library on Wednesday, October 9,2024 from 9-10 am.

2025 Library Closures- Tracy Clark made a motion to approve the 2025 library closures, Victoria Jones seconded all in favor. Motion passed

Proposed Bylaw Change – Tracy Clark made a motion to approve the addition to the By Laws, Victoria Jones seconded, all in favor. Motion passed

Non-Substantial Changes to these Bylaws shall fall under the Library Manager or Library Board President. It is the responsibility of the Manger/President to maintain these Bylaws for formatting and organizational purposes.

*Non-Substantial Changes include but are not limited to:
Formatting Changes and Consistency
Spelling and Grammar Corrections
Sensitive Geopolitical References
Formality*

Committee Reports –

Planning – Annual Appeal Letter went out on July 1. We have received \$760 so far.

Policy – Procurement Policy and the Book Materials Policy were approved as written, motion made by Marjorie Morency and seconded by Christine Covington, all in favor. Motion passed.

Finance/Fundraising – No updates

Facilities/Buildings and Grounds – No updates

Old Business –

New Business – A motion was made by Tracy Clark and seconded by Robin Branch-Staelens to change the regular meeting time to 5:00pm on the third Tuesday of every other month effective for the November 19, 2024 meeting and for each regular meeting thereafter.

Action on Bills Received – A motion was made by Tracy Clark to accept the action on the bills received, Robin Branch-Staelens seconded, all in favor. Motion passed.

Christine Covington made a motion to end the meeting at 6:17pm, seconded by Robin Branch-Staelens, all in favor, meeting dismissed. The next regular board meeting will be held on Tuesday, November 19, 2024, at 5:00pm.

Respectfully Submitted,
Robin Branch-Staelens
Secretary