

Morrisville Public Library Regular Meeting

March 16, 2023

Roll Call – Dolores Nourse, President; Rebecca Meyer, Vice President; Robin Branch-Staelens, Trustee; Beverly Campbell, Trustee; Tracy Clark, Trustee; Erin Dutcher, Trustee; Michelle Rounds, Library Manager. Quorum was present for voting.

Absent – Marjorie Morency, Secretary; excused-illness.

Community Participant – N/A

The meeting was called to order at 5:30pm by Dolores Nourse, President.

Erin Dutcher was nominated to act as the temporary secretary in the absence of the secretary, Marjorie Morency, for this meeting.

Secretary's Report – Minutes from the regular meeting on January 24th, 2023 were reviewed. Erin Dutcher motioned to accept the minutes as presented, Robin Branch-Staelens seconded, all in favor. Motion passed.

Treasurer's Report – The Treasurer's Report was reviewed. Tracy Clark motioned to accept the report, Robin Branch-Staelens seconded, all in favor. Motion passed.

Correspondences – No correspondences provided.

Public Comment – No public comment.

The recent Village of Morrisville meeting was discussed regarding the proposal to abolish the Historic Preservation Commission. Action was not taken at the recent Village meeting and further information will be shared by Library Manager, Michelle Rounds, as available.

Manager's Report – A motion was made by Rebecca Meyer to accept the Manager's Report, motion seconded by Robin Branch-Staelens, all in favor. Motion passed.

Spring Book Sale – Discussed and planned. Trustee's signed up for volunteer times.

Annual Appeal – Discussed how to proceed, what to promote with priority on Overdrive. The Fundraising/Finance Committee to finalize the Appeal letter in April.

Animal Policy for Adoption – The Trustees reviewed and discussed the Animal Policy as sent via e-mail in January. A motion was made by Robin Branch-Staelens to adopt the Animal Policy as presented via e-mail, Rebecca Meyer seconded, all in favor. Motion passed.

AED in the Library – The Mid-York system would like to know if member libraries would like AED’s in their respective libraries. Discussed the pros and cons of having this on site. The Trustees determined it is not something of interest at this time, Michelle will respond to Mid-York to decline.

Annual Report – The Annual Report was discussed and submitted to NYS. Robin Branch-Staelens motioned to approve the Annual Report, Tracy Clark seconded, all in favor. Motion passed.

Library Closing – July 3rd falls on a Monday this year. The Board discussed closing to make a long weekend. Fourteen other libraries are also closed this Monday. Erin Dutcher motioned to remain closed for the July 3rd/4th due to the holiday, Robin Branch-Staelens seconded, all in favor. Motion passed.

Meeting Dates – Meeting dates were discussed due to schedules and availability of Board members. Beverly Campbell made the motion to change Library Board Meetings to Tuesdays for the remainder of the calendar year, Robin Branch-Staelens seconded, all in favor. Motion passed.

Committee Reports –

Planning – To schedule a meeting.

Policy – To schedule a meeting.

Finance/Fundraising – To schedule a meeting.

Facilities/Buildings and Grounds – Meeting scheduled for 3/30.

Old Business – N/A

New Business –

- **Little Library** – Briefly discussed supporting, assisting or taking over the “little library” located at the MECS Elementary School. Erin Dutcher will connect with the school about this endeavor and will report back to the board. To be discussed at the May meeting.

Action on Bills Received – A motion was made by Robin Branch-Staelens to accept the action on the bills received, Rebecca Meyer seconded, all in favor. Motion passed.

Dolores Nourse made a motion to end the meeting at 7:11pm, seconded by Robin Branch-Staelens, all in favor, meeting dismissed. The next regular board meeting will be held on Tuesday, May 16th, 2023 at 5:30pm.

Respectfully Submitted,
Erin Dutcher,
Trustee