

Morrisville Public Library Regular Meeting

January 24, 2023

Roll Call – Robin Branch-Staelens, President; Erin Dutcher, Secretary; Tracy Clark, Trustee; Rebecca Meyer, Trustee; Marjorie Morency, Trustee; Michelle Rounds, Library Manager. Quorum was present for voting.

Absent – Dolores Nourse, Vice-President; Beverly Campbell, Trustee.

Community Participant – Don Staelens, Travis Rounds.

The meeting was called to order at 5:31pm by Robin Branch-Staelens, President.

Secretary's Report – Minutes from the regular meeting on November 17, 2022 were reviewed. Tracy Clark motioned to accept the minutes as presented, Robin Branch-Staelens seconded, all in favor. Motion passed.

Treasurer's Report – The Treasurer's Report was reviewed. Rebecca Meyer motioned to accept the report, Tracy Clark seconded, all in favor. Motion passed.

Correspondences – No correspondences provided.

Public Comment – No public comment.

Manager's Report – A motion was made by Tracy Clark to accept the Manager's Report, motion seconded by Erin Dutcher, all in favor. Motion passed.

Budget Vote – See 'New Business'

Mandatory Trustee Training – A trustee training will be decided via Board availability and coordination by e-mail. To be determined for an April 2023 date.

Tree Fundraiser – The library will start a fundraiser to acquire a living tree for the garden and future Open House/Holiday Celebrations. Michelle will coordinate to acquire a tree when funds are raised to cover the cost. Erin Dutcher made a motion to approve the fundraiser for obtaining a tree, Marjorie Morency seconded, all in favor. Motion passed.

Committee Reports –

Planning – To schedule a meeting.

Policy – To schedule a meeting.

Finance/Fundraising – To schedule a meeting.

Facilities/Buildings and Grounds – To schedule a meeting.

Old Business –

- **Board Evaluations** – Completed board evaluation results were shared with the board. The board will review on their own time and discuss at the next meeting.
- **2023 Budget Vote** – The 2023 budget vote, aligned with the school budget vote held in spring 2023 (for the 2023-2024 school year), was discussed. The amount of \$4,969 was determined as an appropriate ask given continued increased costs to the library. The amount of \$4,969 is near the tax cap amount. (Below is the proposition for the school ballot). Rebecca Meyer motioned to accept the proposed budget amount of \$4,969, Erin Dutcher seconded the motion, all in favor. Motion passed.
 - Shall the Morrisville Public Library be given an increase in funding for library purposes in the amount of Four Thousand Nine Hundred Sixty-Nine dollars (\$4,969) for the year 2024? This will bring the total tax levied to \$145,070. This amount to be levied and collected annually by the Morrisville-Eaton Central School District, as are other general taxes, and to be paid to the Library. The budget for the Library is independent of the School District’s budget and the School District only serves to collect these taxes and forward them to the Library.

New Business –

- **Annual Meeting** – As per the process of the Annual Meeting the Election of Officers was held. The current officers are: Robin Branch-Staelens, President; Dolores Nourse, Vice-President; Erin Dutcher, Secretary. Tracy Clark nominated and motioned the elections as below, Robin Branch-Staelens seconded the motion.
 - President – Dolores Nourse
 - Vice-President – Rebecca Meyer
 - Secretary – Marjorie MorencyRoll call to appoint the board to their Officer positions as above. All in favor, motion passed.
 - Robin Branch-Staelens - aye
 - Erin Dutcher – aye
 - Tracy Clark – aye
 - Rebecca Meyer – aye
 - Marjorie Morency – aye
- Oaths of office were done by Notary Michelle Rounds for Marjorie and Rebecca. Dolores’ oath will be done as soon as possible by the Notary.

Action on Bills Received – A motion was made by Tracy Clark to accept the action on the bills received, Erin Dutcher seconded, all in favor. Motion passed.

Erin Dutcher made a motion to end the meeting at 6:15pm, seconded by Robin Branch-Staelens, all in favor, meeting dismissed. The next regular board meeting will be held on March 16th, 2023 at 5:30pm.

Respectfully Submitted,
Erin Dutcher,
Trustee, Secretary