

Morrisville Public Library Regular Meeting

November 17th, 2022

Roll Call – Dolores Nourse, Vice-President; Erin Dutcher, Secretary; Beverly Campbell, Trustee; Tracy Clark, Trustee; Rebecca Meyer, Trustee; Michelle Rounds, Library Manager. Quorum was present for voting.

Absent – Robin Branch-Staelens, President, unexcused; Marjorie Morency, Trustee, excused

Community Participant – None

The meeting was called to order at 6:10 pm by Dolores Nourse, Vice-President.

Secretary's Report – Minutes from the regular meeting on September 15th, 2022 were reviewed. Tracy Clark motioned to accept the minutes as presented, Rebecca Meyer seconded, all in favor. Motion passed.

Treasurer's Report – The Treasurer's Report was reviewed. Rebecca Meyer motioned to accept the report, Tracy Clark seconded, all in favor. Motion passed.

Correspondences – Michelle informed that a notice was received regarding a scheduled codes inspection for December 7th, 2022.

Public Comment – No public comment.

Manager's Report – A motion was made by Rebecca Meyer to accept the Manager's Report, motion seconded by Beverly Campbell, all in favor. Motion passed.

Budget Transfer – \$1235 to be moved from contingency to Gas & Electric to cover the remainder of the year. Erin Dutcher motioned to move funds as described, Dolores Nourse seconded, all in favor. Motion passed.

Staff Changes and Appointments – Kristen Mather was hired as a new evening library aide at a salary of \$13.20/hour. Dan Cook was also hired for snow removal at \$14.00/hour. Erin Dutcher motioned to approve both Kristen Mather, library aide at \$13.20/hour, and Dan Cook, snow removal at \$14.00/hour, and Dolores Nourse seconded, all in favor. Motion passed.

2023 Budget Vote – Discussed the potential for the 2023 budget vote (impacting the 2024 budget year). The following resolution was determined;

“Whereas, the adoption of this 2024 budget for the Morrisville Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and”

“Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it”

“Resolved, that the Board of Trustees of the Morrisville Public Library voted and approved to exceed the tax levy limit for 2024 by at least sixty percent of the board of trustees as required by state law on Thursday, November 17, 2022.”

Tracy Clark made a motion to approve the override of the 2023 budget vote tax cap amount [for 2024 budget year] as presented, Rebecca Meyer seconded. Roll call was completed; Rebecca Meyer, aye; Erin Dutcher, aye; Dolores Nourse, aye; Beverly Campbell, aye; Tracy Clark, aye. All in favor, motion passed.

Summer Reading Program 2023 Expenses – Purchases for the 2023 Summer Reading Program were reviewed. Erin Dutcher motioned to approve the planned purchases as presented, Tracy Clark seconded, all in favor. Motion passed.

Historical Items and Information – Sue Greenhagen, Town of Eaton and Village of Morrisville Historian, has approached the library about hosting her information and historical documents on the Morrisville Public Library’s website. The board discussed and was in favor, provided that Sue get written permission from the Town and/or Village prior to hosting of information.

Raising Fee Schedule in 2023 – Discussed to increase fees for printing, copies and faxes starting in 2023. It was determined to increase to the following; printing will be 25 cents/page, copies 25 cents/page, and faxes \$1/first page and 25 cents for all subsequent pages. Tracy Clark motioned to approve the changes as presented, Dolores Nourse seconded, all in motion. Motion passed.

Committee Reports –

Planning – To hold a meeting in January 2023.

Policy – Meeting scheduled for November 28 at 4:00pm.

Finance/Fundraising – To explore a fundraiser at Gilligan’s, tentative for 2/20/2023. Krispy Kreme tentatively set for January 20 - February 8, 2023.

Facilities/Buildings and Grounds – To meet in January 2023 and confirm date/time via e-mail.

Old Business –

- **Open House** – discussed in the Manager’s Report.
- **September/October 2022 Usage Statistics** – discussed current building use and patronage numbers. Michelle provided hard copies of information for review. Discussed hybrid/online program offerings to boost library usage. No changes made at this time.

New Business –

- **Board Evaluations** – Discussed Board Evaluations; due prior to the January Board meeting for review at the meeting.

- **Board Officer Positions** – Discussed that Board Officer positions will be revoted in January with the new term. The President and Secretary positions are at the maximum term limits and thus new trustees will need to be elected for these roles.
- **2023 Budget** – The 2023 budget was reviewed and discussed. Erin Dutcher made a motion to approve the 2023 budget as presented, Tracy Clark seconded. Roll call was completed; Rebecca Meyer, aye; Erin Dutcher, aye; Dolores Nourse, aye; Beverly Campbell, aye; Tracy Clark, aye. All in favor, motion passed.

Executive Session – Executive Session was not utilized. The board tabled the matter until a future meeting.

Action on Bills Received – A motion was made by Rebecca Meyer to accept the action on the bills received, Beverly Campbell seconded, all in favor. Motion passed.

Beverly Campbell made a motion to end the meeting at 7:09pm, seconded by Tracy Clark, all in favor, meeting dismissed. The next regular board meeting will be held on January 19th, 2023 at 5:30pm.

Respectfully Submitted,
Erin Dutcher,
Trustee, Secretary