

Morrisville Public Library Regular Meeting

March 17, 2022

Roll Call – Robin Branch-Staelens, President; Erin Dutcher, Secretary; Beverly Campbell, Trustee (arrived at 6:39pm); Rebecca Meyer, Trustee; Marjorie Morency, Trustee; Dolores Nourse, Trustee; Michelle Rounds, Library Manager. Quorum was present for voting.

Absent – Joanna Kaul, Trustee (excused, illness)

Community Participant – Kevin Rounds

The meeting was called to order at 6:36 pm by Robin Branch-Staelens, President.

Secretary's Report – Minutes from the January 20th, 2022 meeting were reviewed. Erin Dutcher motioned to accept the minutes as presented, Rebecca Meyer seconded, all in favor. Motion passed.

Treasurer's Report – The Treasurer's Report was reviewed. Rebecca Meyer motioned to accept the report, Marjorie Morency seconded, all in favor. Motion passed.

Correspondences – Review of Library Law attorney documents as presented by Michelle Rounds.

Public Comment – No public comment.

Manager's Report – A motion was made by Dolores Nourse to accept the Manager's Report, motion seconded by Rebecca Meyer, all in favor. Motion passed.

Budget Transfers – Michelle Rounds discussed the budget transfers as detailed in the Managers Report; to cover HVAC repairs via a \$1215 transfer from Equipment Repair Reserve Account into the general account. Robin Branch-Staelens motioned to approve the transfer of funds, Dolores Nourse seconded, all in favor. Motion passed.

Book Sale Policy – Updates to the Book Sale Policy were discussed as presented with the Manager's Report. Wording changes were presented as well as transitioning the Book Sale as a library event instead of a Board responsibility. Dolores Nourse motioned to accept the revised Book Sale Policy as presented to the Board, Erin Dutcher seconded, all in favor. Motion passed.

Budget Transfers – Michelle Rounds discussed budget transfers for the completion of the Book Sale Room. A total of \$43.76 will be transferred from contingency to Maintenance to cover expenses related to the renovation. Robin Branch-Staelens motioned to approve the transfer of funds, Dolores Nourse seconded, all in favor. Motion passed.

Covid Policy – Updated to the Covid Policy were discussed, as presented in the Manager's Report. Beverly Campbell motioned to make the changes as presented, Dolores Nourse seconded, all in favor. Motion passed.

Whistleblower Policy – Amendments to the current Whistleblower Policy were discussed. A motion was made by Erin Dutcher to accept the updates to the Whistleblower Policy as presented in the Manager's Report, Dolores Nourse seconded, all in favor. Motion passed.

Logo Adoption – Michelle Rounds presented the new logo as designed by Belle L. from Cazenovia College. Dolores Nourse motioned to accept and adopt the presented logo as the official logo of the Morrisville Public Library, Beverly Campbell seconded the motion, all in favor. Motion passed. It was discussed to present a monetary gift to Belle for her work on the logo in gratitude. Marjorie Morency motioned to spend a \$100 for a gift card to Barnes and Noble to Belle (as a volunteer gift), Rebecca Meyer seconded, all in favor. Motion passed.

Landmark Day – Michelle Rounds was approached by the MHPC to participate in a Landmark's Day for the village. The library will support the Landmark Day as detailed in the Manager's Report. A motion was made by Erin Dutcher to also donate 100 of the Morrisville Public Library's historic note cards, Robin Branch-Staelens seconded, all in favor. Motion passed.

Committee Report –

Fundraising – Updated in Manager's Report

Booksale Room – Updated in Manager's Report

Silent Auction – N/A

Old Business –

- **Covid Testing Policy** – Updated in the Manager's Report.
- **Logo Adoption** – Updated in the Manager's Report.

New Business –

- **Updates to Whistleblower Policy** – Updated in the Manager's Report.
- **Action on Bills Received** – A motion was made by Dolores Nourse to accept the action on the bills received, Rebecca Meyer seconded, all in favor. Motion passed.

Executive Session – The board entered into Executive Session at 7:35pm to review a legal issue. Marjorie Morency motioned to enter Executive Session, Dolores Nourse seconded, all in favor. Dolores Nourse motioned to exit Executive Session at 7:52pm, Marjorie Morency seconded, all in favor, Executive Session concluded. The board made a direction for the President to contact the school district for an update, no other action taken.

Trustee Training – Trustee Training has been postponed to April 20th, 2022 from 5:30-7:30pm.

Rebecca Meyer made a motion to end the meeting at 7:54pm, seconded by Erin Dutcher, all in favor, meeting dismissed. Next meeting to be held on May 19th at 6:30pm.

Respectfully Submitted,
Erin Dutcher,
Trustee, Secretary