

## Morrisville Public Library Regular Meeting

January 20, 2022

**Roll Call** – Robin Branch-Staelens, President; Erin Dutcher, Secretary; Beverly Campbell, Trustee; Rebecca Meyer, Trustee; Marjorie Morency, Trustee; Dolores Nourse, Trustee; Michelle Rounds, Library Manager. Quorum was present for voting.

**Absent** – Joanna Kaul, Trustee (excused-illness)

**Community Participant** – Laurie DeMaria (interpreter)

The meeting was called to order at 6:33 pm by Robin Branch-Staelens, President.

**Secretary's Report** – Minutes from the November 18th, 2021 meeting were reviewed. Robin Branch-Staelens motioned to accept the minutes as presented, Dolores Nourse seconded, all in favor. Motion passed.

**Treasurer's Report** – The Treasurer's Report was reviewed. Beverly Campbell motioned to accept the report, Dolores Nourse seconded, all in favor. Motion passed.

**Correspondences** – No correspondences to report.

**Public Comment** – No public comment.

**Manager's Report** – A motion was made by Erin Dutcher to accept the Manager's Report, motion seconded by Marjorie Morency, all in favor. Motion passed.

**Long Range Plan** – Surveys are currently out for public use and responses are starting to come in. Deadline for responses is March 15, 2022.

**Snow Removal** – A motion was made by Marjorie Morency to appoint Timothy Curtis to the position of Groundskeeper at the rate of \$14/hr, seconded by Dolores Nourse, all in favor. Motion passed.

**Facebook** – Facebook fundraisers discussed. To try Giving Tuesday again for one more year (2022) and, based on funds raised, to then to explore another date/time of year if necessary.

**Budget Transfers** – Michelle Rounds discussed the budget transfers completed as detailed in the Managers Report and approved at the November 18<sup>th</sup>, 2021 meeting. All transfers are complete.

**Morrisville Public Library Ballot Proposition for the Fiscal Year 2023**- Robin Branch-Staelens made a motion to approve the wording and Marjorie Morency seconded, motion passed.

*Shall the Morrisville Public Library be given an increase in funding for library purposes in the amount of Four Thousand Seven Hundred Ninety Three dollars (\$4,793) for the year 2023? This will bring the total annual budget for the Library to \$144,894). This amount to be levied and collected annually by the Morrisville-Eaton Central School District, as are other general taxes, and to be paid to the Library. The budget for the Library is independent of the School District's budget and the School District only serves to collect these taxes and forward them to the Library.*

**Committee Report – Fundraising –**

- Book Sale Room – No updates from SUNY Morrisville. Dolores to talk to someone she knows if they might be able to build the bookshelves. April Book Sale date is tentative on book sale room status and board interest to participate. Book Sale processes and planning discussed.
- Silent Auction – Auction fundraiser complete for 2021. Details are in the Manager’s Report.

**Old Business –**

- **Covid Employee Policy** – The ‘Covid-19 Employee Testing Policy’ was discussed. To be retitled as ‘Covid-19 Employee Policy’ and policy as presented will further remove the requirement for a negative covid test to return to work after a positive test result [given that someone can continue to test positive for months]. Dolores Nourse motioned to accept the Covid-19 Employee Policy as presented with changes as identified above, Marjorie Morency seconded the motion, all in favor. Motion passed.
- **Children’s Policy** – The current Children’s Policy was discussed as well as concerns, challenges and new ideas. The primary focus was age for unattended children in the library facilities; it was determined to leave the policy unchanged, to publicize it more and/or make more accessible, as well as to have a hard copy available and accessible to patrons within the library.

**New Business –**

- **Annual Meeting** – As per the process of the Annual Meeting the Election of Officers was held. The current officers are: Robin Branch-Staelens, President; Dolores Nourse, Vice-President; Erin Dutcher, Secretary. Rebecca Meyer nominated and motioned the current board to maintain their Officer positions for 2022, Marjorie Morency seconded the motion. Roll call to appoint the current board to maintain their Officer positions as below. All in favor, motion passed.
  - Dolores Nourse – aye
  - Erin Dutcher – aye
  - Beverly Campbell – aye
  - Marjorie Morency – aye
  - Rebecca Meyer – aye
  - Robin Branch-Staelens – aye
- **Action on Bills Received** – A motion was made by Dolores Nourse to accept the action on the bills received, Beverly Campbell seconded, all in favor. Motion passed.

**Trustee Training** – Trustee Training has been postponed to future dates. Michelle will send a listing of the possible trainings and dates to be determined by Board Trustee schedules and availability.

Dolores Nourse made a motion to end the meeting at 7:29pm, seconded by Beverly Campbell, all in favor, meeting dismissed. Next meeting to be held on March 17<sup>th</sup> at 6:30pm.

Respectfully Submitted,  
Erin Dutcher,  
Trustee, Secretary