

## **Morrisville Public Library Regular Meeting**

**January 21<sup>st</sup>, 2021**

**Roll Call** – Robin Branch-Staelens, President; George Kelly, Vice President; Erin Dutcher, Secretary; Beverly Campbell, Trustee; Rebecca Meyer, Trustee; Michelle Rounds, Library Manager. Quorum was present for voting.

**Absent** – Marjorie Morency, Trustee (illness); and Michelle St. Hilaire, Trustee (work).

**Community Participant** – Laurie DeMaria (interpreter) and Kevin Rounds.

The meeting was called to order at 6:30pm by Robin Branch-Staelens, President.

**Secretary's Report** – Minutes from the November 19<sup>th</sup>, 2020 meeting were reviewed. Rebecca Meyer motioned to accept the minutes as presented, Beverly Campbell seconded, all in favor. Motion passed.

**Treasurer's Report** – The Treasurer's Report was reviewed. Robin Branch-Staelens motioned to accept the report, George Kelly seconded, all in favor. Motion passed.

**Correspondences** – An award letter dated 12/18/2020 was received from the Mid York Foundation confirming that the grant was reviewed and approved for a \$2,000 2020 grant award. The grant award will be used to supplement current programming supplies for community participation.

**Public Comment** – No public comment.

**Manager's Report** – A motion was made by George Kelly to accept the Manager's Report, motion seconded by Rebecca Meyer, all in favor. Motion passed.

**2021 Budget Vote** – The 2021 budget vote, aligned with the school budget vote held in spring 2021 (for the 2022 school year), was discussed. The amount of \$4,324 was determined as an appropriate ask given continued increased costs to the library. The amount of \$4,324 is near the tax cap amount. Robin Branch-Staelens motioned to accept the proposed budget amount of \$4,324, Rebecca Meyer seconded the motion, all in favor. Motion passed.

**Annual Meeting Announcements** – The annual schedule of meetings was announced publicly in the Oneida Daily Dispatch. The 2021 meetings will be as follows: March 18<sup>th</sup>, May 20, July 15, September 16 and November 18.

**Mid York Foundation Grant** – A motion was made by Erin Dutcher to approve the submission and acceptance of the Mid York Foundation Grant (in Correspondences above), seconded by Rebecca Meyer, all in favor. Motion passed.

**Silent Auction** – The board discussed reinvigorating the silent auction fundraiser. Robin Branch-Staelens, Erin Dutcher and Rebecca Meyer volunteered to support review and development of the Silent Auction.

**Committee Report** – No reports were available for review. Updates were provided by President Robin Branch-Staelens. Krispy Kreme fundraiser to be explored for Spring 2021. The Book Sale Coordinator position will be explored with Michelle St. Hilaire as she was absent for the meeting and had expressed possible interest in the past. A Silent Auction Committee is needed and to be explored as explained above.

**Old Business** – Michelle Rounds will get information on a book sale procedure to rotate and discard books to increase the vitality of the books offered to the community. Michelle will e-mail or bring a proposed policy to the next meeting.

**New Business** – No new business.

**Annual Meeting** –

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**Election of Officers** – Trustees were nominated for Officer positions. Current officer positions were proposed again; President, Robin Branch-Staelens; George Kelly, Vice President; Erin Dutcher, Secretary. Erin Dutcher made a motion to accept the nominations, George Kelly seconded, all in favor. Motion passed.

**Action on Bills Received** – A motion was made by Rebecca Meyer to accept the action on the bills received, George Kelly seconded, all in favor. Motion passed.

**Executive Session** – The board shifted to Executive Session at 7:04pm to discuss personnel issues. Executive Session concluded at 7:21pm. No action taken.

Erin Dutcher made a motion to end the meeting at 7:22pm, seconded by Rebecca Meyer, all in favor, meeting dismissed.

Respectfully Submitted,  
Erin Dutcher,  
Trustee, Secretary