

Morrisville Public Library
Emergency Meeting
March 16, 2020

The meeting was called to order at 5:53pm.

Roll Call – Robin Branch-Staelens, President; Erin Dutcher, Secretary; Kevin Rounds, Trustee; Breck Newtown, Trustee; George Kelly, Trustee; and Michelle Rounds, Library Manager.

Absent – Beverly Campbell, Trustee; and Kelly Foster, Trustee.

Public – Kelly Mennig.

New Business –

- Business Disruption Plan – The Business Disruption Plan was reviewed. Motion made by Kevin Rounds to approve the Business Disruption Plan, George Kelly seconded, all in motion. Motion passed.
- Closing Procedure for Covid-19 – The Closing Procedure for Covid-19 was reviewed. It was shared that 16 libraries had made the decision to close as of Saturday night, many more had closed by the time of this meeting. Updates to language were made in regards to the end date of the current closure; the closure will follow the recommendations of the local school district and thus an anticipated opening date of April 14th will be planned for. This date may need to be re-evaluated as the date comes closer and contingent on the response of the local Department of Health, CDC, WHO, State of New York, and school district for re-opening. Breck Newton made a motion to adapt the Closing Procedure for Covid-19 with adjustments, Kevin Rounds seconded, all in motion. Motion passed.
- Limited Sick Leave Policy for Part-Time Staff – The Limited Sick Leave Policy for Part-Time Staff was reviewed. Breck Newton motioned to accept the Limited Sick Leave Policy for Part-Time Staff as presented, George Kelly seconded, all in favor. Motion passed.
- Election/Budget Vote – The election/budget vote is pending guidance from the local school district, county government and state government at this time. It is unclear if the budget vote will continue on originally planned or if it will be delayed or offered in alternate format (online, absentee ballot).

Old Business –

- Approve Annual Report – Kevin, Breck, all in favor
- NYS Construction Grant 2021 – Michelle discussed that the library is in need of a new/updated fire protection system and upgraded cameras that are compatible with internet browsers. Approved to start the process to apply, with intent to determine if it is applicable and within reason at a later date. There is a need to come up with at least half of the total funds as a match. – Robin, Erin, all in favor

Other –

- Discussed that Governor has currently recommended that group programming for the public be postponed for at least 90 days. Under the consideration of the current climate regarding the Coronavirus/Covid-19 status it was discussed to discontinue any group programming at the library until

May 1st and to thus evaluate at that time. Kevin made a motion to discontinue group programming, Breck seconded the motion, all in favor. Motion passed.

- Erin Dutcher, secretary, relinquished her key to the Library as a safety measure to ensure that no one enters the building unauthorized during the shut down. The staff will also relinquish their keys to Michelle. Michelle and Robin will be the only individuals with current access to the building.
- George made a motion to approve the bills and Breck seconded, all in favor.

Kevin motioned to dismiss, Breck seconded the motion, all in favor. The meeting was dismissed at 6:20pm

Respectfully Submitted,

Erin Dutcher

Trustee, Secretary