

**Morrisville Public Library Regular Meeting
January 17, 2019**

Meeting called to order at 6:30pm.

Roll call- Beverly Campbell, Trustee; Aaron Gabriel, Trustee; Donna Isbell, Trustee; Kevin Rounds, Trustee; Michelle Rounds, Library Manager; Laurie Demaria and George Kelly

Absent: Kelly Foster, President (surgery); Breck Newton, Vice-President (work); Robin Branch-Staelens, Secretary (family emergency);

Aaron Gabriel made a motion to make Michelle Rounds, acting secretary and Donna Isbell as acting president in the absence of the secretary and president. Beverly Campbell seconded and all were in favor.

Appointment of Officers- Aaron Gabriel made a motion to appoint the following people to be the 2019 officers: President-Kelly Foster, Vice-President- Breck Newton and Secretary-Robin Branch-Staelens. Kevin Rounds seconded and all were in favor.

Secretary's report- Minutes from the November 15, 2018 meeting were approved by Aaron Gabriel, seconded by Beverly Campbell, all in favor.

Treasurer's report- was reviewed and a motion was made to accept by Kevin Rounds, seconded by Aaron Gabriel, all in favor.

Correspondence- NONE

Manager's Report- (See complete report as attached for further details)

2020 Budget Vote- Michelle will begin working with the school to get the \$4753 budget proposal on the ballot.

Spring Book Sale- The date is Saturday April 6 from 10-4pm. Michelle will send out the sign-up sheet by email.

Housekeeping- Legal Notice of the board meetings has been placed in the Oneida Dispatch. Money has been transferred from accounts as usual. Board meetings for the year are:

March 21, 2019

May 16, 2019

July 18, 2019

September 19, 2019

November 21, 2019

Prime Auditors- Michelle will continue with this company to get our telephone bills audited for a refund.

Sexual Harassment Training- All trustees, staff and volunteers must doing yearly training. If you have done it already this year at your job, Michelle needs a copy of your completion certificate so you do not have to do it with us later in the year.

Silent Auction- We made \$1637 in the auction! Michelle will hold items you find now for next year's sale, so please start looking today!

Easter Basket Raffle- It will run from April 1 to April 19. Trustees will get their tickets at March's board meeting. Michelle needs \$20+ from everyone by March 15 so she can buy the stuff for the baskets.

July 5- Seeing the library is closed on July 4 and Saturday July 6, Aaron Gabriel made a motion to close on Friday July 5 and Donna Isbell seconded, all were in favor.

Appointments- Aaron Gabriel made a motion to appoint Jessica Cross to the position of Library Technician as Tammy Wojsiat is resigning on January 25 and Beverly Campbell seconded. All were in favor.

Summer Reading Expenditures- Board reviewed the list of supplies and Beverly Campbell made a motion, seconded by Aaron Gabriel to purchase them. All were in favor.

Manager's report accepted by Donna Isbell, seconded by Aaron Gabriel, all in favor.

Beverly Campbell made a motion to enter into executive session at 6:56pm to discuss a particular employee. Kevin Rounds seconded and all were in favor. George Kelly and Laurie Demaria were asked to attend. Kevin Rounds made a motion to come out of executive session at 7:06pm, seconded by Donna Isbell, all in favor. No action taken.

Coordinator Reports- none-

Old Business-

--none--

New Business-

--none—

Donna Isbell's resignation- Donna Isbell informed the board she was resigning due to her busy schedule. Aaron Gabriel accepted her resignation and Kevin Rounds seconded, all in favor. The board thanked her for her time and wished her well.

The board discussed the prospective candidate, George Kelly. After a short question and answer session, the board was satisfied with the nominee, and a motion was made to appoint him as a trustee for the remainder of the current election cycle to fill Donna Isbell's vacant seat.

Aaron Gabriel made a motion to appoint George Kelly to finish Donna's term (June 30, 2019) and run for the seat in May 2019. Beverly Campbell seconded and all were in favor.

The board welcomed him to the board. Michelle will do his oath at March's meeting.

Action on Bills Received- A motion was made to approve the bills by Aaron Gabriel and seconded by Kevin Rounds, all in favor.

A motion to adjourn at 7:15pm was made by Aaron Gabriel, seconded by Kevin Rounds, all in favor.

Submitted this date,
Michelle Rounds, Library Manager/Acting Secretary