

**Morrisville Public Library Regular Meeting**  
**May 17, 2018**

Meeting called to order at 6:36pm.

**Roll Call-** Gloria Hart, President; Kelly Foster, Vice-President; Robin Branch-Staelens, Secretary; Donna Isbell, Trustee; Michelle Rounds, Library Manager

Absent: Kevin Rounds (excused-work), Bev Campbell (excused-no interpreter), Breck Newton (unexcused)

**Secretary's report-** Minutes from the March 15, 2018 meeting were approved by Robin Branch-Staelens and seconded by Donna Isbell, all in favor.

**Treasurer's Report-** was reviewed and a motion was made to accept Donna Isbell, seconded by Kelly Foster, all in favor

**Correspondence-** NONE

**Manager's Report-** (See complete report as attached for further details)

**Programmable Thermostat-** Donna Isbell made a motion for a programmable thermostat to be purchased for no more than \$500.00 for the inside of the library. Seconded by Kelly Foster and all were in favor.

**Executive Session-** At 6:45pm we went into Executive Session to discuss personnel, we ended at 6:52pm, no action was taken.

**Appointment of Library Aide/Technician-** Kelly Foster made a motion for Belinda Taylor and Tricia Wiley to switch positions, it was seconded Donna Isbell and all were in favor.

**Fundraisers-** \$267 was made on the Easter Basket Raffle and \$383 was made on the book sale.

**Trustee Oaths of Office-** Swear in of re-elected trustees, Robin Branch-Staelens and Gloria Hart. Robin was elected to a term beginning July 1, 2018 and ending June 30, 2023. Gloria Hart was elected to a term beginning July 1, 2018 and ending June 30, 2019. They were sworn in by notary, Michelle Rounds. They signed their oaths and were re-welcomed to the board.

**Book Sale-** Summer book sale will be held on Saturday July 7, 2018 for 8am-2pm. The clearance sale is Monday July 9<sup>th</sup> from 12pm-6:30pm, after that a free sale will happen on Tuesday from 10am-8pm.

**Michelle's Classes-** Kelly Foster made a motion for Michelle to take the Library Security class and Donna Isbell seconded it and all were in favor.

**Movie License-**This was tabled until next meeting, Michelle will draft a policy to present to the Trustee's.

**Core Grant-** We received \$375 from the CORE grant which will pay for the Gravitational Bull Jugglers for the Summer Reading Program.

**Bill Magee Bullet Aid** – Michelle requested \$12,000 for the Assemblyman to help cover the exterior painting for the front section of the library.

**Travel Policy-** Donna Isbell made a motion to pass the Travel Policy and Kelly Foster seconded and all were in favor.

**Fine Fee** – Tabled until next meeting, the Trustee's asked Michelle to find out the amounts for fines we have.

**Roof Fix-** Donna Isbell made a motion for Rodney Warner to fix the roof in the back of the library at an hourly rate, Kelly Foster seconded the motion and all were in favor.

Robin Branch-Staelens  
Secretary