

**Morrisville Public Library Regular Meeting
September 21, 2017**

Meeting called to order at 6:37pm.

Roll call- Kelly Foster, Vice-President; Beverly Campbell, Trustee; Donna Isbell, Trustee; Breck Newton, Trustee; Michelle Rounds, Library Manager; Laurie Demaria, Sarah Tower, Colin and Christine Campbell and Robin Branch-Staelens (arrived 7:26pm)

Absent: Gloria Hart, President-excused for work; Kevin Rounds, Trustee-excused for work;

Secretary's report- Minutes from the July 20, 2017 meeting were approved by Breck Newton, seconded by Donna Isbell, all in favor. All were in favor.

Treasurer's report- was reviewed and a motion was made to accept by Breck Newton, seconded by Donna Isbell, all in favor.

Correspondence- NONE

Manager's Report- (See complete report as attached for further details)

Budget transfers- none-

Upcoming Book Sale-The spring sale will be Saturday March 3 from 10-4pm.

Farmer's Market in Peterboro- A complete success! Sold some library memorabilia and got some new patrons, checked out items, etc. Plan to do again!

Copy Prices- Michelle presented again to the board the amounts other libraries charge for copies. We are well below the standard rate. The board decided to raise copy prices to 20 cents a page effective October 1, 2017. A motion was made by Donna Isbell, seconded by Kelly Foster, all in favor.

Social Media Policy- Due to the increase and voluminous types of social media, President Hart asked Michelle to draft a social media policy for staff, trustees and volunteers. This was tabled from last month and re-presented this month. A motion was made by Donna Isbell and seconded by Breck Newton to adopt this policy. All were in favor.

Great Egg Drop- October 13 at 6:30pm at the fire house. Michelle is asking trustees to come if they can. Gloria, Kelly, Bev and Michelle to bake things (free will donation sale) and Donna will get cider (Michelle water bottles).

Amazon Smile- We made \$5.17 for the last quarter.

Annual Open House- Date is Friday December 8 from 5-8pm. Board to begin the planning of events etc.

2018 Budget Requests- Budget \$2000-3000 a year until all the Certainteed (cement board) siding on the new building that is exposed to snow piles (and has flaked off) is repaired.

Replicate molding missing on outside of historic building- Michelle to work on getting Fenton Groves to come and replace that.

Tax Collection Site- Michelle contacted Superintendent Molloy at MECS and asked about becoming a local school tax collection site. We are open evenings and weekends-a convenience the taxpayers may like. He is going to present to the board of education. Donna said she would also speak to them about the positivity this could be with the school, us and taxpayers.

Tax Cap filing of 2019- Michelle has started it and informed the board \$3000 is the amount if they chose to ask for more money in the 2018 budget vote. Board asked Michelle to research having the vote here rather than piggybacked with the school vote.

2018 Library Closures- the board approved the following below. A motion was made by Donna Isbell, seconded by Kelly Foster, all in favor.

New Year's Day (Monday 1/1/18)
Martin Luther King Jr. Day (Monday 1/15/18)
President's Day (Monday 2/19/18)
Memorial Day (Monday 5/28/18)
Independence Day (Wednesday 7/4/18)
Labor Day (Monday 9/3/18)
Columbus Day (Monday 10/8/18)
Veteran's Day (Monday 11/12/18)
Thanksgiving and 2 days after (Thursday-Saturday 11/22-11/24/18)
Christmas Eve closing at 4pm (Monday 12/24/18)
Christmas Day (Tuesday 12/25/18) and then closed through Tuesday 1/1/19 (New Year's Day)

Minimum Standards- Michelle presented the board with the most likely updates to our minimum standards (the standards we have to follow to be a library in NYS). She also gave them the current standards as many board members are new. Board to read over and comment if needed at the next meeting.

Manager's report accepted by Donna Isbell. Seconded by Breck Newton, all in favor.

Coordinator Reports- none-

Old Business-

--none--

New Business-

Appointment of Robin Branch-Staelens- The board discussed the prospective candidate, Robin Branch-Staelens. After a short question and answer session, the board was satisfied with the nominee, and a motion was made to appoint her as a trustee for the remainder of the current election cycle to fill Tracy Scholefield's vacant seat.

Breck Newton made a motion to appoint Robin Branch-Staelens to finish Tracy's term (June 30, 2023) and run for the seat in May 2018. Donna Isbell seconded and all were in favor.

Robin Branch-Staelens was sworn in as trustee. Ms. Branch-Staelens took an oath of office with notary Michelle Rounds. She is appointed until June 30, 2018. The board welcomed her to the board.

Action on Bills Received- A motion was made to approve the bills by Donna Isbell and seconded by Breck Newton, all in favor.

A motion to adjourn at 7:52pm was made by Donna Isbell, seconded by Breck Newton, all in favor.

Submitted this date,
Michelle Rounds, Library Manager/Acting Secretary