

**Morrisville Public Library Regular Meeting
May 18, 2017**

Meeting called to order at 6:37pm.

Roll call- Gloria Hart, President; Beverly Campbell, Trustee; Donna Isbell, Trustee; Kevin Rounds, Trustee; Michelle Rounds, Library Manager; Laurie Demario, Breck Newton; residents

Absent: Robert Mitchell Jr., Vice-President (unexcused); Kelly Foster, Secretary (excused health emergency); Tracy Scholefield, Trustee (unexcused)

Donna Isbell made a motion to make Michelle Rounds acting secretary for the meeting. Kevin Rounds seconded, all in favor.

Trustee Resignation-Due to Robert Mitchell missing two meetings without an excuse (and the president contacting him to hear he had moved to CT without a resignation to the board) as per our bylaws below, Mr. Mitchell is deemed to have resigned.

If any trustee shall be absent from more than 2 of all (regular and special) meetings in a calendar year without excuse as accepted as satisfactory by the trustees, he or she shall be deemed to have resigned.

Kevin Rounds made a motion to accept this “resignation” seconded by Beverly Campbell, all in favor.

Michelle asked a new possible trustee to attend the meeting. The Board discussed the nomination of Breck Newton to the Board of Trustees. After a short question and answer session, the board was satisfied with the nominee, and a motion was made to appoint him as a trustee for the remainder of the current election cycle to fill Robert Mitchell’s vacant seat.

Motion made by- Donna Isbell
Seconded by- Beverly Campbell
All in favor

Breck Newton was sworn in as trustee. Mr. Newton took an oath of office with notary Michelle Rounds. He is appointed until June 30, 2018. The board welcomed him to the board.

Executive Session- The board entered into executive session at 6:43pm to discuss personnel. A motion was made by Breck Newton, seconded by Donna Isbell, all in favor.

The board left executive session as 7:00pm with a motion made by Donna Isbell and seconded by Breck Newton, all in favor. No action taken.

Trustee Resignation- The board accepted Tracy Scholefield’s resignation effective May 16, 2017. The board will look at filling her seat soon. A motion was made by Donna Isbell, seconded by Breck Newton, all in favor.

Secretary's report- Minutes from the March 16, 2017 meeting were approved by Beverly Campbell, seconded by Gloria Hart. All were in favor.

Treasurer's report was reviewed and a motion was made to accept by Donna Isbell, seconded by Breck Newton, all in favor.

Correspondence- NONE

Manager's Report- (See complete report as attached for further details)

Budget transfers- A motion was made to transfer \$110.00 out of contingency (39000-42) for Worker's Compensation (39000-06) for \$50 and Travel & Continuing Ed (39000-45) for \$60 by Donna Isbell, seconded by Breck Newton, all in favor.

2018 Budget vote- The budget vote passed 136-129. Beverly Campbell was awarded the 5 year term, Kevin Rounds the 3 year term and Tracy Scholefield the 1 year term.

Easter Basket Raffle- \$211 was made in the raffle and has been deposited in the bank.

Services Fundraiser- We made \$360 in the fundraiser and the board considers this a plus and has asked Michelle to prepare to do this again in March 2018. Michelle will send you thank you notes to all who donated.

Annual Book Sale- The dates are: Saturday July 8 from 8-2pm and Monday July 10 from 12-6:30pm. Michelle will email out the schedule so everyone can sign up for a time to work.

Board has agreed to change the prices for the book sale and every sale after, to:

Hardcovers \$2.00 each or 3/\$5

Paperbacks \$1.00 each or 3/\$2

DVD's \$3 each

VHS tapes FREE

CD's \$2 each

Books on tape or CD \$3 each

Old paperbacks 10/\$1

The fall book sale will be on Saturday September 30 from 10-4pm.

Amazon Smile- We received another \$8.30 for people supporting us on Amazon Smile.

Five Year Plan- The board decided to create a committee to work on this and present at the July meeting. Beverly Campbell, Gloria Hart and Michelle Rounds will be on the committee. This motion was made by Breck Newton and seconded by Beverly Campbell, all in favor.

New Employee- The board accepted Lydia White to the position of Library Aide. Donna Isbell made a motion and Breck Newton seconded, all in favor.

Farmer's Market in Peterboro- The library will be sponsoring two market days this fall- September 6 and 13. We will be having the pop up library (check out books etc.) as well as storytelling and crafts and handouts for adults. This is part of Michelle's plan to get more into the community to show what we have to offer.

Buy Morrisville- The board discussed joining this and decided at this time to not opt in. A motion was made by Donna Isbell and seconded by Gloria Hart, all in favor.

Igive.com- We are now registered here so if people use this site and are signed up to support the library, a percentage (based on what website) will go to the library.

EZ-Pass- Michelle presented the board with the option to sell EZ-Passes at the library. The board likes the idea but would like Michelle to research a few things and report back in July. How long does it take Mobil to sell out of the 25 you must purchase at once? Do they expire?

Money Changer- Michelle would like to get a money changer as another service we can provide. Put in a \$20 and get \$5's, \$1s or quarters. To purchase one, it would cost almost \$8000. But Kevin Rounds asked her to look at Nichols Vending in Oneida. Maybe they would place one here for us.

Manager's report accepted by Kevin Rounds. Seconded by Breck Newton, all in favor.

Old Business- NONE

New business-

Plaque for the daffodil donation- Donna Isbell said she would like to donate a plaque for the several dozen daffodil donation in her mother-in-law's living memory. The board asked Michelle to order it for Donna to reimburse.

Swear in of re-elected trustees, Kevin Rounds and Beverly Campbell- Kevin Rounds was elected to a term beginning July 1, 2017 and ending June 30, 2020. Beverly Campbell was elected to a term beginning July 1, 2017 and ending June 30, 2022. They were sworn in by notary, Michelle Rounds. They signed their oaths and were re-welcomed by the board.

Due to Robert Mitchell's resignation, the board has a vacancy in the office of Vice-President. President Hart had talked to Kelly Foster prior to the meeting about being nominated to this position. She agreed. So on the meeting night, Gloria Hart nominated her as VP. Donna Isbell made a motion to appoint her seconded by Kevin Rounds, all in favor. Due to the vacancy as secretary now and needing the board to get back on its feet, Donna Isbell made a motion to make the Library Manager acting secretary for the time being. Breck Newton seconded, all in favor.

Action on Bills Received- A motion was made to approve the bills by Beverly Campbell and seconded by Kevin Rounds, all in favor.

A motion to adjourn at 8:10pm was made by Donna Isbell, seconded by Kevin Rounds, all in favor.

Submitted this date,
Michelle Rounds, Library Manager/Acting Secretary