

Morrisville Public Library Board of Trustees Special Meeting
13 February, 2016

Meeting called to order at 10:20am

Roll Call-

Present- Ross Whitford, President. Robert Mitchell, Vice President. Kevin Rounds, Trustee. Gloria Hart, Trustee. Michelle Rounds, Library Manager.

Absent- Kelly Foster, Secretary (exempt due to work). Donna Isbell, Trustee (exempt due to work). Eric Jennings, Trustee (exempt due to illness).

A motion was made to make Ross Whitford the acting secretary for the meeting.

Motion- Robert Mitchell

Second- Kevin Rounds

All in favor

The board members looked through this year's Trustee handbook, a proposal was made to add the financial procedures to the handbook.

Motion- Kevin Rounds

Second- Robert Mitchell

All in favor

A letter was received from Madison County confirming the county funding for the library for the 2016 year. The total amount comes to \$3,943.89. The board made a motion to have the President sign off on the letter as required to show approval.

Motion- Robert Mitchell

Second- Kevin Rounds

All in favor

A motion was made to enter into executive session at 10:25am to discuss library personnel issues.

Motion- Kevin Rounds

Second- Gloria Hart

A motion was made to exit from executive session at 11:30am.

Motion- Kevin Rounds

Second- Robert Mitchell

The board discussed drafting and sending a letter to general contractor Rodney Warner to set out the expected timeframe for the completion of the ongoing projects at the library, after payment was already forwarded to him in December.

Motion- Kevin Rounds

Second- Robert Mitchell

The board discussed the possible future establishment of contracts when dealing with contractor or general maintenance work.

Motion to adjourn at 11:38am.

Motion- Kevin Rounds

Second- Robert Mitchell