

Morrisville Public Library Board of Trustees Meeting
21 January, 2016

Meeting called to order at 6:38pm

Roll Call-

Present- Gloria Hart, President. Ross Whitford, Secretary. Kevin Rounds, Trustee, Eric Jennings, Trustee, Kelly Foster, Trustee, Michelle Rounds, Library Manager.

Late- Robert Mitchell, Vice President. Donna Isbell, community member.

Secretary's Report-

There were a few minor amendments to the previous minutes meetings, which the Secretary noted would be corrected immediately.

Motion to accept- Kevin Rounds

Second- Eric Jennings

All in favor

Election of Officers-

As usual, at the first meeting of the new year, the library board discussed the election of new officers.

For the office of President of the Board:

Ross Whitford and Gloria Hart were both nominated. After a secret ballot, Ross Whitford was elected President by a vote of four to two.

For the office of Vice President of the Board:

Robert Mitchell and Eric Jennings were both nominated. After a secret ballot, Robert Mitchell was elected Vice President by a vote of four to two.

For the office of Secretary of the Board:

Kelly Foster and Gloria Hart were both nominated. After a secret ballot, Kelly Foster was elected Secretary by a vote of four to two.

Appointment of Trustee- Donna Isbell-

The Board discussed the nomination of Donna Isbell to the Board of Trustees. After a short question and answer session, the board was satisfied with the nominee, and a motion was made to appoint her as a trustee for the remainder of the current election cycle to fill Jim Nutt's vacant seat.

Motion made by- Robert Mitchell

Seconded by- Kevin Rounds

All in favor

Donna Isbell was sworn in as trustee. Mrs. Isbell took an oath of office with notary Michelle Rounds. She is appointed until June 30, 2016. The board welcomed her to the board and advised Michelle to provide the materials needed by a trustee as soon as possible.

Treasure's Report-

Motion to accept- Ross Whitford

Second- Kevin Rounds

All in favor

Correspondence-

The Board noted that several Christmas cards had been delivered to the library during the holiday season, and wish to say thank you to the senders.

Manager's Report- (See complete report as attached for further details)

Budget Transfer Request- In order to balance the 2016 budget, a request was made to transfer \$5,270 from the savings account into the general account. This is to cover emergency building repairs that exceeded the \$15,000 that was set aside for it.

Motion to transfer the funds- Robert Mitchell
Second- Ross Whitford
All in favor

Sales Tax- Sales tax was filed early in December and came to \$8.36, a savings of 44 cents.

Investment Policy Update- Noting that Oneida Savings Bank has merged with Community Bank, the policy needs to be updated to reflect the change.

Motion to update the policy- Kevin Rounds
Second- Robert Mitchell
All in favor

USDA Loan- A request was made to transfer the January loan payment of \$1,589 from the general account into the USDA Loan account. Additionally, when the expected money is received from the school district, \$17,479 will be transferred from the general account to the USDA Loan account.

Motion to transfer money- Robert Mitchell
Second- Eric Jennings
All in favor

Internet Use Policy Update- Our Internet Use Policy needs to be updated to reflect that we filter for pornography on all library computers. Secretary Ross Whitford cited concerns as pertaining to censorship issues. The board dismissed those concerns.

Motion to adopt the proposed updates- Kevin Rounds
Second- Robert Mitchell
Aye- Gloria Hart, Robert Mitchell, Kevin Rounds, Eric Jennings, Kelly Foster, Donna Isbell
Nay- Ross Whitford

Treasurer Procedural Update to By-laws- The board discussed proposed changes at the last meeting, and were able to vote on the updated section.

Motion to accept proposed changes- Robert Mitchell
Second- Kevin Rounds
Roll call:
Aye- Eric Jennings, Ross Whitford, Robert Mitchell, Gloria Hart, Kelly Foster, Kevin Rounds, Donna Isbell

Treasurer- Donna Claxton submitted her resignation to the board for the position of Treasurer, citing time commitments.

A motion was made to accept the resignation- Kevin Rounds
Second- Eric Jennings
All in favor

A replacement treasurer was discussed, Kaidi Church, a local community member.
Motion was made to appoint Kaidi Church as treasurer- Kevin Rounds
Second- Robert Mitchell
All in favor

Check Signers-The board approved the following check signers: Michelle Rounds, Library Manager; Kaidi Church, Treasurer; and Kelly Foster, Secretary.

Motion to accept Manager's Report- Donna Isbell
Second- Eric Jennings
All in favor

Book Sale coordinator report- Nothing to report

Hospitality Coordinator report- Nothing to report

Old Business-

Robert Mitchell informed the board again that he has still not had good luck with getting the ice problem in the driveway solved. He was going to try and bring the code enforcer to the library now that the ice is here. He asked the Library Manager to work on getting pictures too.

Kevin Rounds mentioned that we still have scaffolding outside the staff door and Rodney Warner has told the Library Manager over and over again he would be back to get it and reconnect the heat tape on the roof. The board asked Ross Whitford to contact him and see if he has better luck.

New Business-

President-Elect Ross Whitford thanked the board for their support in the election, and reminded the board that four trustees are up for election this year, and that it would be helpful to consider possible petition signers for the election ahead of time.

Motion to adjourn- Ross Whitford
Second- Kevin Rounds

Michelle Rounds passed out the current library's five year plan and informed the board that a new one was due in June 2017.

Meeting concluded at 8:08pm

Submitted this date,
Ross Whitford, Secretary