

Morrisville Public Library Board of Trustees Regular Meeting
August 7, 2014

Present: Gloria Hart, President; Audrey Howard, Vice-President; Kara Nutt, Financial Officer; Cynthia Basic-Snyder, James Nutt, Kevin Rounds, Trustees; and Michelle Rounds, Library Manager. Absent: Cathy Warner, Secretary

Meeting called to order at 6:35 pm. Audrey Howard made a motion to appoint Michelle Rounds, Library Manager, as acting secretary. Cynthia Basic-Snyder seconded, all in favor.

Secretary's Report: Board reviewed the minutes and decided that there was a word missing from the VIP policy. Board asked that the word "month" be included in the volunteer hours. Cynthia Basic-Snyder made a motion to accept the minutes with corrections, Audrey Howard seconded and all were in favor.

Financial Report: Board reviewed the report and James Nutt made a motion to approve, Audrey Howard seconded and all were in favor.

Correspondence: Michelle Rounds read a donation note from Mary Janus, a longtime neighbor of Ethel Crane's. Audrey will write a thank you note to Mrs. Janus on behalf of the board.

Manager's Report: (See complete report for details).

Fundraising

Imagination Library

Roof Leak/Front steps

Owl

Notary

Ice- Are we interested in Barry's Best cleaning our gutters yearly for \$189 in the fall? Kara Nutt approved this charge every fall as long as the price does not exceed a 10% increase each year. Audrey Howard seconded and all were in favor.

Pizza Hut Fundraiser- Due to this not being a profitable fundraiser, the board has asked James Nutt to talk to local pizzerias about possibly doing an event like this for us instead next year.

Staff/Trustee BBQ

NYS Construction Grant- The central air for the historic part of the library would be covered under a NYS Construction Grant.

Tax Cap- Michelle has completed 2013, 2014 and 2015's tax cap on the OSC's website. She advised the board that going for a 2% increase every year rather than overriding the tax cap would be an easier thing to swallow as a taxpayer.

SRP Update- Highest sign ups for kids and adults ever! (110/26 respectively). If kids read 1000 hours together, Michelle will be silly strangled by them at graduation.

Building Permit

Fence Status- The Library was granted approval for a fence by the Village Planning Board. Tentative plans to sink the posts on August 17 at 10am. Michelle to contact with more.

OSC Audit- Is forthcoming, they are wanting to audit all libraries here soon. Michelle to attend a workshop on this in September at Mid York.

Automation Charges- Automation will be going up in 2016 as Mid York has notified us. How much we do not know at this time.

\$5000 grant money- Assemblyman Magee has given us \$5000 in a grant member item. The board discussed things to use the money for seeing we paid for the camera install that Magee had

secured the funding for. The board decided on \$2000 for the fence, \$500 for Karen to finish the garden, \$635 to purchase a laptop for our program room for presenters, etc, \$400 for a locking cabinet to store laptop, projector and speakers in, \$480 for 24 folding chairs for our program room and \$237 for 3 carts to store these on. Audrey Howard made a motion to accept these expenditures pending grant money arrival, and Gloria Hart seconded. All were in favor.

James Nutt made a motion to accept the Manager's Report and Audrey Howard seconded. All were in favor.

Committee Reports: No reports given tonight

Old Business

Fence- Board asked Michelle to call UFPO before we were to dig the fence, see about prices for Sakrete and the post hole digger from Cooley's and to complete and file the building permit.

Trustee workshops discussion and the branding/logo discussion were tabled due to time constraints.

Weedeater- Cyndi informed the board that the weed eater she has been holding onto for the library is beyond repair now. The board discussed the purchase of a new one. Kara Nutt made a motion to have Michelle purchase a new electric one with a 2 yr warranty plan for a not to exceed amount of \$150. This also includes purchasing a 100 ft extension cord. Kevin Rounds seconded and all were in favor.

New Business

Oaths of Offices- Two trustees (Kara and James Nutt) elected by the school district taxpayers at the May election were sworn in by notary Michelle Rounds. Absent was Cathy Warner and the board directed Michelle to contact her to be sworn in as soon as possible so it can be submitted to the County Clerk's office. Kara and Jim signed their oaths and the board re-welcomed them to their positions. They were elected to five year terms.

Ethel Crane Memorial- Discussion started about placing a memorial plaque in the library for all the support Ethel has given the library through the years. Cyndi is to contact Ethel's children for a date that works coming up. Michelle will work on getting a plaque made. Once Cyndi gets back to us, Michelle will send out an email with the date and time and we can arrange who will bring what for a small reception. To further honor Ethel, the board has asked Michelle to bookplate the recent historical fiction books Ethel donated money to.

Kara Nutt made a motion to adjourn at 7:45pm and Audrey Howard seconded. All were in favor.

The next scheduled meeting is Thursday, September 18, 2014 at 6:30 pm.

Respectfully submitted,
Michelle Rounds, Library Manager/Acting Secretary