

Morrisville Public Library Board of Trustees

May Board Meeting Minutes

May 15, 2014

- I. Present: Gloria Hart, President; Audrey Howard, Vice President; Kara Nutt Financial Officer; Cathy Warner, Secretary; James Nutt and Kevin Rounds, Trustees; Michelle Rounds, Library Manager. Absent: Cynthia Busic-Snyder, Trustee.
- II. Gloria Hart called the meeting to order at 6:30pm
- III. Secretary's Report
 - a. Motion to accept the report by Jim Nutt
 - i. 2nd by Audrey Howard
 - ii. Vote
 1. Yes- 6
 2. No-0
 3. Abstained-0
- IV. Financial Report
 - a. Motion to accept the report by Audrey Howard
 - i. 2nd by Kevin Rounds
 - ii. Vote
 1. Yes-6
 2. No-0
 3. Abstained-0
- V. Correspondence
 - a. Nancy McPherson – thank you for the movie night and signs need to come down
 - i. Gloria Hart is responding
- VI. Public comment
- VII. Manager's Report
 - a. Roof leaks
 - i. Jim Nutt moved to have Mark Warner fix the roof
 - ii. 2nd by Kara Nutt
 - iii. Voted
 1. Yes- 6
 2. No-0
 3. Abstined-0
 - b. Front Steps
 - i. Audrey Howard moved to have Mark Warner fix the front steps
 - ii. 2nd by Kara Nutt

- iii. Vote
 - 1. Yes-6
 - 2. No-0
 - 3. Abstained-0
- c. Party for Allen at the Fort
- d. Ice
 - i. Kara Nutt motioned to contact Barry's Best to get gutter and heat trace them.
 - ii. 2nd Audrey Howard
 - iii. Vote
 - 1. Yes-6
 - 2. No-0
 - 3. Abstained-0
- e. Book Sale
 - i. Sign ups
- f. Steve Warner from the Historic Preservation society will be inventorying all items of historical importance in the library.
- g. VIP Policy
 - i. Define
 - 1. major benefactor: (past and present) at least \$300.00 donated a year
 - 2. Active serving volunteer: volunteer minimum 6 hours a month on a regular basis per year to be active
 - ii. Motion to accept the definitions by Audrey Howard
 - 1. 2nd Kara Nutt
 - 2. Vote
 - a. Yes-6
 - b. No-0
 - c. Abstained-0
- h. Awesome box
- i. Staff/trustee BBQ
- j. Minimum standards
- k. Mission Statement--The mission of the Morrisville Public Library is to facilitate creation, collaboration, education, and exploration in our community by providing access to the world of information and ideas.
 - i. Kara Nutt motioned to accept new statement
 - ii. 2nd Kevin Rounds
 - iii. Vote

1. Yes-6
 2. No-0
 3. Abstained-0
- I. Emergency Disaster Plan
 - i. In process of making plan
 - m. Branding ideas
 - i. Need ideas for July
 1. List what the library means to you.
 - n. Webinars/training
 - o. New York State Construction grant
 1. Kevin reminded us about the flat roof
 - p. Honey Do Lists
 - i. Kevin Rounds, Gloria Hart and Steve Warner handling
- VIII. Committee Reports
- a. Fundraising Committee head
 - i. Cathy Warner
 - b. Book sale
 - i. James Nutt motioned to have Open donations from July 1st till Book sale
 - ii. 2nd Audrey Howard
 - iii. Vote
 1. Yes-6
 2. No-0
 3. Abstained-0
 - c. Hospitality
- IX. Old Business
- a. Flood coverage
 - i. Dropped; decided to keep putting money in emergency fund rather than pay the outrageous insurance premium.
 - b. Trustee workshops
 - i. Discussion by email
- X. New Business
- a. Updated to mission statement
 - i. Finished
 - b. Fence status
 - i. Lisa Bryant called the police about patrons cutting across lawn on April 29
 - ii. Jim Nutt moved to build a fence made of solid vinyl and go 106ft down the west side of the library (from tree to tree)
 - iii. 2nd Audrey Howard

iv. Vote

1. Yes-6
2. No-0
3. Abstained-0

XI. Jim Nutt moved to end the meeting at 8:00

- a. 2nd Audrey Howard
- b. Vote
- c. Yes-6
- d. No-0
- e. Abstained-0