Morrisville Public Library Board of Trustees

May Board Meeting Minutes

May 15, 2014

I. Present: Gloria Hart, President; Audrey Howard, Vice President; Kara Nutt Financial Officer; Cathy Warner, Secretary; James Nutt and Kevin Rounds, Trustees; Michelle Rounds, Library Manager. Absent: Cynthia Busic-Snyder, Trustee.

II. Gloria Hart called the meeting to order at 6:30pm

III. Secretary’s Report
   a. Motion to accept the report by Jim Nutt
      i. 2nd by Audrey Howard
      ii. Vote
          1. Yes- 6
          2. No-0
          3. Abstained-0

IV. Financial Report
   a. Motion to accept the report by Audrey Howard
      i. 2nd by Kevin Rounds
      ii. Vote
          1. Yes-6
          2. No-0
          3. Abstained-0

V. Correspondence
   a. Nancy McPherson – thank you for the movie night and signs need to come down
      i. Gloria Hart is responding

VI. Public comment

VII. Manager’s Report
   a. Roof leaks
      i. Jim Nutt moved to have Mark Warner fix the roof
      ii. 2nd by Kara Nutt
      iii. Voted
          1. Yes- 6
          2. No-0
          3. Abstained-0

   b. Front Steps
      i. Audrey Howard moved to have Mark Warner fix the front steps
      ii. 2nd by Kara Nutt
iii. Vote
   1. Yes-6
   2. No-0
   3. Abstained-0

c. Party for Allen at the Fort
d. Ice
   i. Kara Nutt motioned to contact Barry’s Best to get gutter and heat trace them.
   ii. 2nd Audrey Howard
   iii. Vote
       1. Yes-6
       2. No-0
       3. Abstained-0

e. Book Sale
   i. Sign ups

f. Steve Warner from the Historic Preservation society will be inventorying all items of historical importance in the library.

g. VIP Policy
   i. Define
      1. major benefactor: (past and present) at least $300.00 donated a year
      2. Active serving volunteer: volunteer minimum 6 hours a month on a regular basis per year to be active
   ii. Motion to accept the definitions by Audrey Howard
       1. 2nd Kara Nutt
       2. Vote
          a. Yes-6
          b. No-0
          c. Abstained-0

h. Awesome box
i. Staff/trustee BBQ

j. Minimum standards

k. Mission Statement--The mission of the Morrisville Public Library is to facilitate creation, collaboration, education, and exploration in our community by providing access to the world of information and ideas.
   i. Kara Nutt motioned to accept new statement
   ii. 2nd Kevin Rounds
   iii. Vote
1. Yes-6
2. No-0
3. Abstained-0
I. Emergency Disaster Plan
   i. In process of making plan
m. Branding ideas
   i. Need ideas for July
      1. List what the library means to you.
n. Webinars/training
o. New York State Construction grant
   1. Kevin reminded us about the flat roof
p. Honey Do Lists
   i. Kevin Rounds, Gloria Hart and Steve Warner handling
VIII. Committee Reports
a. Fundraising Committee head
   i. Cathy Warner
b. Book sale
   i. James Nutt motioned to have Open donations from July 1st till Book sale
   ii. 2nd Audrey Howard
   iii. Vote
      1. Yes-6
      2. No-0
      3. Abstained-0
c. Hospitality
IX. Old Business
a. Flood coverage
   i. Dropped; decided to keep putting money in emergency fund rather than pay the outrageous insurance premium.
b. Trustee workshops
   i. Discussion by email
X. New Business
a. Updated to mission statement
   i. Finished
b. Fence status
   i. Lisa Bryant called the police about patrons cutting across lawn on April 29
   ii. Jim Nutt moved to build a fence made of solid vinyl and go 106ft down the west side of the library (from tree to tree)
   iii. 2nd Audrey Howard
iv. Vote
   1. Yes-6
   2. No-0
   3. Abstained-0

XI. Jim Nutt moved to end the meeting at 8:00
   a. 2nd Audrey Howard
   b. Vote
   c. Yes-6
   d. No-0
   e. Abstained-0