

March Board meeting minutes

For the Morrisville Public Library

March 20, 2014

- I. Meeting called to order at 6:30pm by President Gloria Hart. There were 6 Trustees present- Gloria Hart, President; Audrey Howard, Vice-President; Cathleen Warner, Secretary; Kara Nutt, Financial Officer; James Nutt and Kevin Rounds, Trustees. Michelle Rounds; Director of the Library. Absent: Cynthia Basic-Snyder
- II. Old Business
 - a. Secretary's report
 - i. Minutes from the January 16, 2014 and March 3, 2014 moved By Jim Nutt to be accepted
 - ii. Kevin Rounds 2nd the motion
 - iii. Vote
 1. Approved- 6
 2. Not- 0
 3. Abstained -0
 - b. Financial report
 - i. Financial report moved by Jim Nutt to be accepted
 - ii. Cathy Warner 2nd the motion
 - iii. Vote
 1. Approved- 6
 2. Not- 0
 3. Abstained-0
- III. New Business
 - a. Correspondence
 - i. Received
 1. A card of thanks from the Waterville Traveller's Club for the tour
 - b. Manager's report (complete details can be found in the manager's report)
 - i. Imagination Library
 - ii. Frozen pipes, front step repair & roof leak-tabled until more estimates
 - iii. Executive session to discuss a particular employee.
 1. 7:04
 - a. Kara Nutt moved to start executive session
 - b. Audrey Howard 2nd the motion
 2. 7:08
 - a. Jim Nutt moved to end executive session
 - b. Kevin Rounds 2nd the motion
 - iv. Jim Nutt moved to appoint Eric Wilcox as groundskeeper
 1. 2nd by Kara Nutt
 2. Vote

- a. Approved- 6
 - b. Not- 0
 - c. Abstained-0
- v. Kara Nutt moved to call Eric Wilcox as needed or weeding and mowing.
 - 1. Jim Nutt 2nd
 - 2. Vote
 - a. Approved-6
 - b. Not- 0
 - c. Abstained-0
- vi. Audrey Howard moved to cover the expenses for Michelle Rounds to obtain her notary stamp. The library will continue to renew her notary status as long as she works for the library.
 - 1. Kara Nutt 2nd
 - 2. Vote
 - a. Approved-5
 - b. Not-0
 - c. Abstained-1; Kevin Rounds
- vii. Insurance discussion tabled till May meeting
- viii. Kevin Rounds volunteered to take on the position of Book Sale coordinator
 - 1. Kara Nutt moved to make Kevin Rounds to be the position of Book Sale Coordinator
 - 2. 2nd Cathy Warner
 - 3. Vote
 - a. Approved- 5
 - b. Not- 0
 - c. Abstained-1; Kevin Rounds
- ix. Pizza Hut fundraiser Thursday June 19 from 4-10pm
- x. Audrey Howard moved to approve to have Village come onto our property to clear the creek as long as they let us know 24 hours in advance so a trustee can be here.
 - 1. 2nd Jim Nutt
 - 2. Vote
 - a. Approved -6
 - b. Not-0
 - c. Abstained-0
- xi. Michelle Rounds informed the board about we had a donation from a patron for \$500.00 to purchase Historical Fiction Books
- xii. Tim Nutt moved for Michelle to be able to purchase a computer from Mid York to work from home. She will reimburse the library.
 - 1. 2nd by Kara Nutt
 - 2. Vote
 - a. Approved-5

- b. Not-0
 - c. Abstained-1; Kevin Rounds
 - xiii. Audrey Howard moved to surplus the old television because a 32 inch TV was donated to the library
 - 1. 2nd by Jim Nutt
 - 2. Vote
 - a. Approved- 6
 - b. Not-0
 - c. Abstained-0
 - 3. Cathy Warner volunteered to take the old TV to a donation center
 - xiv. Mid-York will be will be offering the ability to pay fines with debit/credit card
 - 1. Each library will be charged a fee of \$.50 per transaction
- IV. Kevin Rounds moved to close the Board meeting
 - a. 2nd by Kara Nutt
 - b. Voted
 - i. Approved-6
 - ii. Not-0
 - iii. Abstained-0
- V. Meeting closed at 8:20p.m.
- VI. Next scheduled regular meeting is May 15, 2014 at 6:30pm.