Morrisville Public Library Board of Trustees Regular Meeting
September 19, 2013

Present: Allen Noel, President; Jenifer Klipfel, Vice-president; Cynthia Busic-Snyder, Secretary; Janine Ashcraft, treasurer; Kevin Rounds, Audrey Howard, Gloria Hart, trustees and Michelle Rounds, Library Director.

Meeting called to order at 6:31 pm.

Gloria Hart was sworn in as Morrisville Public Library Trustee.
Cynthia Busic-Snyder was sworn in as Morrisville Public Library Trustee.

Audrey Howard made a motion to approve the swearing in ceremony of these trustees. Kevin Rounds seconded and all were in favor.

Secretary’s Report
Vice-President Jenifer Klipfel motioned to approve the May 17, 2013 minutes as corrected; Trustee Audrey Howard seconded; motion approved.

Financial Report
Library Manager Michelle Rounds reviewed the financial reports for July and August 2013. Vice President Jenifer Klipfel motioned to accept the financial report; Trustee Audrey Howard seconded; motion approved.

Correspondence
Mid York Library System Annual Meeting Invitation

Public Comment

Manager’s Report
Please refer to the Manager’s report for additional detail

* NYS Construction Grant 2013-14
* Darkening the Program Room
* Phone System
* Ongoing Book Sale
* Snowplowing

Trustee Gloria Hart motioned to create a position of groundskeeper. Trustee Audrey Howard seconded. Motion approved.

* Book Drop
* Summer Reading 2013
* Garden Update/Fundraiser

Trustee Jenifer Klipfel motioned to approve a garden fundraiser to replace plants and landscaping damaged. Trustee Kevin Rounds seconded. Motion approved.

* Prospective Trustees
* Flood 2013
Trustee Janine Ashcraft motioned to approve the replacement of the furnace at an estimated cost of $1800.00; Secretary Cynthia Busic-Snyder seconded. Motion approved.

**Bottles for SRP Fundraisers**
Trustee Jenifer Klipfel motioned to approve Summer Reading Program fundraisers. Trustee Kevin Rounds seconded. Motion approved.

**Giving Tree vs. Ornament Fundraiser**
**Adopt a Book**
**Friends Dissolution**
Trustee Gloria Hart motioned to spend $297.00 of the funds given by the former Friends of the Library to purchase a shed. Vice President Jenifer Klipfel seconded. Motion approved.

**Fire Alarm**
Vice President Jenifer Klipfel motioned to hire Doyle for Alarm network and maintenance. Trustee Kevin Rounds seconded. Motion approved.

**Madison County request**
**New Employee**
Secretary Cynthia Busic-Snyder motioned to appoint Tricia Wiley to the position of library aide. Trustee Kevin Rounds seconded. Motion approved.

**Fundraising List**
**Open House**
Friday December 13 from 5 to 7:30 pm

**September/October Events**
**2014 Library Closures**
Vice President Jenifer Klipfel motioned to app 2014 Library Closed dates. Treasurer Janine Ashcraft seconded. Kevin Rounds abstained. Motion approved.

**Memorial Donations in memory of Joan Gregory**
Trustee Kevin Rounds motioned to use monies donated in memory of Joan Gregory to purchase children’s books. Treasurer Janine Ashcraft seconded. Motion approved.

**Surplus**
Treasurer Janine Ashcraft motioned to surplus the old book drop, the old printer and CPU, and a broken monitor. Trustee Kevin Rounds seconded. Motion approved.

**Basket Fundraiser**
Vice President Jenifer Klipfel motioned to approve the Basket Fundraising initiative. Trustee Kevin Rounds seconded. Motion approved.

**Labels for Education**
Committee Reports
No new committee reports

Old Business
No Old Business

New Business
Complaint Procedure Review tabled until next meeting

The next scheduled meeting is Thursday, November 21, 2013 at 6:30 pm.

Trustee Cynthia Busic-Snyder motioned to adjourn at 7:52 pm. Trustee Janine Ashcraft seconded; meeting adjourned.

Respectfully submitted,
Cynthia Busic-Snyder, Secretary