

**Morrisville Public Library Board of Trustees Regular Meeting**  
July 18, 2013

Present: Jenifer Klipfel, Vice-President; Cynthia Basic-Snyder, Secretary; Janine Ashcraft, Financial Officer, Kevin Rounds, Audrey Howard, trustees and Michelle Rounds, Library Director. Absent: Allen Noel, President; Gloria Hart, trustee.

Meeting called to order at 6:37 pm

**Secretary's Report**

Trustee Audrey Howard motioned to approve the May 17, 2013 minutes; Trustee Kevin Rounds seconded; motion approved.

**Financial Report**

We have a new bookkeeper—Michael Dec.

Please note the new budget line furniture and equipment (the security system camera) under assets.

Library Manager Michelle Rounds reviewed the financial reports for May and June 2013. Vice President Jenifer Klipfel motioned to accept the financial report; Trustee Kevin Rounds seconded; motion approved.

**Correspondence**

No new correspondence.

**Public Comment**

**Manager's Report**

Please refer to the Manager's report for additional detail

*NYS Construction Grant 2013-14*

*Additional Security Cameras*

*Darkening the Program Room*

*Phone System*

*Pizza Fundraiser*

*\$116.36 profit*

*Ongoing Book Sale*

*\$106.81 profit March-June*

*Annual Summer Book Sale*

*\$94.90 profit*

*Snowplowing Update*

*request for volunteers/civil service employee*

*Maintenance Items requiring Volunteers*

*Repair rotted porch steps and carpet*

*Shades for the Program Room—curtain rods/shades*

*Sump pump hose*

*Walkway steps (with Karen Verne)*

*Book Drop—need donations for replacement*

*Track lighting at end of stacks*

*Summer Reading 2013—82 children and 25 adults signed up to date*

*Funding/Budget 2014-2015*

*Change Jug Theft from circulation desk*

*New Chairs*

*Garden Update*  
*Prospective Trustees Solicitation*

*New Employee*

Janine Ashcraft motioned to appoint Chelsie Wilcox to the position of library aide. Jenifer Klipfel seconded. Motion approved.

*Wireless printing policy*

*CORE grant* \$295.00 received from CORE to pay for Moreland the Magician for the summer reading program. Thank you CORE!

*Flood 2013* Sump pump  
Hot water heater  
Furnace  
Michelle will apply for the Upstate Flood Recovery Program  
Bilco Door—look for options to raise it slightly or to add a French drain

Cynthia Busic Snyder motioned to make a \$150.00 donation to the Morrisville Fire Department for assisting with the Flood recovery effort at the library; Audrey Howard seconded. Motion approved.

*Library Technician opportunity*  
*Library patron access across properties adjacent to the Library*

**Committee Reports**

No new committee reports

**Old Business**

No Old Business

**New Business**

No New Business

**Executive Session**

Audrey Howard motioned to move into executive session to discuss personnel issues at 7:44 pm; Kevin Rounds seconded. Executive session ended at 8:10 pm.

Jenifer Klipfel motioned to change Sue Irwin's position from Library Aide to Library Technician; Audrey Howard seconded; Motion approved.

Trustee Cynthia Busic-Snyder motioned to adjourn at 8:12 p.m. Trustee Janine Ashcraft seconded; meeting adjourned.

Respectfully submitted,  
Cynthia Busic-Snyder, Secretary