

Morrisville Public Library Board of Trustees Regular Meeting
March 21, 2013

Present: Allen Noel, President; Jenifer Klipfel, Vice-president, and Janine Ashcraft, Financial officer.; Kevin Rounds, Audrey Howard, and Gloria Hart, trustees and Michelle Rounds, Library Director. Absent: Cynthia Basic-Snyder, Secretary

Meeting called to order at 6:32 pm. Jenifer Klipfel made a motion to make Michelle Rounds, Library Manager, acting secretary for the meeting. Gloria Hart seconded, all were in favor.

Secretary's Report

Trustee Gloria Hart motioned to approve the January 17, 2013 minutes with changes; Trustee Kevin Rounds seconded; motion approved.

Financial Report

Library Manager Michelle Rounds reviewed the financial reports for January and February 2013. Trustee Audrey Howard motioned to accept the financial report; Vice President Jenifer Klipfel seconded; motion approved.

Correspondence

No correspondence

Public Comment

Manager's Report

Please refer to the Manager's report for additional detail

NYS Construction Grant 2012

Program Room Shades-darkening film will be put on soon, Jenifer is still looking into the shades

USDA money transfer- The entire amount has been transferred for the year.

Madison County Funding- The initial plan of the County is to cut funding for the 2014 year 35%.

Leak in Building

Employee Updates- Kevin Rounds made a motion to appoint Sue Irwin as Library Aide. Audrey Howard seconded and all were in favor.

Repair Reserve Savings Account- Gloria Hart made a motion to move \$10,000 from the general account fund balance into an Oneida Savings savings account. Jenifer Klipfel seconded and all were in favor. Michelle to set up.

Frozen Pipes

USDA paperwork

Magee Grant for cameras

Trustee re-election

Friends Update- The Friends will have their annual meeting on Tuesday April 9 at 7:01pm.

Annual Report- Jenifer Klipfel made a motion to accept the 2012 Annual Report to New York State. Kevin Rounds seconded and all were in favor.

Refund of Insurance

Louie, the library lizard

John Dougherty books

Phone system- \$12.99 a month to have submailboxes with Frontier. Board asked Michelle to price actual phone systems for the next meeting.

Easter Basket Raffle

Pizza Fundraiser- Board agreed Michelle could look into doing a Pizza Hut fundraiser for the library. Michelle will report back with more info.

New Computer

Overhead Door maintenance

Minimum Wage

Ongoing book sale

Garden Club- Garden club will be donating a tree to the library. Michelle asked them to work with Karen about what kind and placement.

Committee Reports

No new committee reports

Old Business

Discussion continued about HVAC maintenance; nothing decided as of yet.

New Business

No new business

Executive Session

Gloria Hart motioned to enter executive session to discuss a particular employee at 7:18 p.m., Kevin Rounds seconded.

Gloria Hart motioned to adjourn executive session at 7:55 p.m.; Jenifer Klipfel seconded. No action taken.

Trustee Jenifer Klipfel motioned to adjourn at 7:57 p.m. Trustee Audrey Howard seconded; meeting adjourned.

The next regularly scheduled meeting is Thursday, May 16, 2013 at 6:30 pm.

Respectfully submitted,
Michelle Rounds
Acting Secretary and Library Manager