

**Morrisville Public Library Board of Trustees Regular Meeting**  
January 17, 2013

Present: Allen Noel, President; Cynthia Basic-Snyder, Secretary; Kevin Rounds, Audrey Howard, and Gloria Hart, trustees and Michelle Rounds, Library Director. Absent: Jenifer Klipfel, vice-president, and Janine Ashcraft, financial officer.

Meeting called to order at 6:31 pm

**Secretary's Report**

Trustee Kevin Rounds motioned to approve the November 20, 2012 minutes; Trustee Audrey Howard seconded; motion approved.

**Financial Report**

Library Manager Michelle Rounds reviewed the financial reports for November and December 2012. Trustee Audrey Howard motioned to accept the financial report; Trustee Kevin Rounds seconded; motion approved.

**Correspondence**

NYLTO Workshop January 31, 2013

**Public Comment**

**Manager's Report**

Please refer to the Manager's report for additional detail

*NYS Construction Grant 2011*

*Snowplowing*

*Program Room Shades*

*USDA money transfer*

*Christmas Ornament Fundraiser*

*Madison County Funding*

Madison County approved the Morrisville Public Library funding at the same level as last year with numerous stipulations (\$3650.00) including extensive paperwork and additional meetings.

*Ethel Crane's Children's Book Money Donation*

*Financial Housekeeping*

*New Building Leak*

**Committee Reports**

No new committee reports

**Old Business**

Fenton Groves still needs to install the trim in the Children's area, and the doors to the Staff Room area.

Trustee Kevin Rounds raised concerns with the HVAC system maintenance and service contract.

Library Manager Michelle Rounds is going to investigate setting aside a special budget line or account for emergency maintenance for the Building.

### **New Business**

Gloria Hart motioned to maintain the current slate of officers for the ensuing year:

Audrey Howard, Trustee	yes
Kevin Rounds, Trustee	yes
Allen Noel, President	yes
Cynthia Basic-Snyder, Secretary	yes
Gloria Hart, Trustee	yes

The next regularly scheduled meeting is Thursday, March 21, 2013 at 6:30 pm.

### **Executive Session**

Cynthia Basic-Snyder motioned to enter executive session to discuss personnel issues at 7:05 p.m., Kevin Rounds seconded. Adjourned

Executive session to discuss 2013 budget issues at 7:05 pm; Cynthia Basic-Snyder motioned to adjourn executive session at 7:28 p.m.; Gloria Hart seconded. No action taken.

Trustee Cynthia Basic-Snyder motioned to adjourn at 7:29 p.m. Trustee Gloria Hart seconded; all in favor.

Respectfully submitted,  
Cynthia Basic-Snyder, Secretary