

**Morrisville Public Library Board of Trustees Regular Meeting**  
September 20, 2012

Present: Jenifer Klipfel, Vice-President; Cynthia Basic-Snyder, Secretary; Janine Ashcraft, Financial Officer, Audrey Howard, Gloria Hart, and Michelle Rounds, Library Director. Absent: Allen Noel, President; Kevin Rounds, trustee.

Meeting called to order at 6:35 pm

**Secretary's Report**

Trustee Janine Ashcraft motioned to approve the July 19, 2012 minutes; Trustee Gloria Hart seconded; motion approved.

**Financial Report**

Trustee Audrey Howard motioned to accept the financial report; Trustee Gloria Hart seconded; motion approved.

**Correspondence**

Mid-York Library System Annual Meeting and Dinner Invitation

**Public Comment**

**Manager's Report**

Please refer to the Manager's report for additional detail

*Vandalism*

Two gentlemen have volunteered to donate railing and/or labor to repair damages; repair is postponed until the security camera system is in place.

*Fire Exit Door*

Trustee Gloria Hart motioned to purchase the entrance and danger emergency exit only signs; Trustee Cynthia Basic-Snyder seconded; motion approved. Trustee Audrey Howard donated \$37.00 to cover the cost of the signs.

*Book Drop*

*New Employee*

*2011 NYS Construction Grant*

Gloria Hart motioned to reallocate the Book Drop budget line to the building maintenance line to repair two West side bump-out roofs, to be completed by November 1, 2012; Trustee Audrey Howard seconded; motion approved.

*Friends of the Morrisville Public Library*

*Health Department Update*

*Notary*

*Wood Molding Repair*

*Snow Removal*

*2013 BOT Meetings*

Trusted Gloria Hart motioned to approve the Library BOT meetings listed; Trustee Janine Ashcraft seconded; motion approved.

*Literacy Coordinator*  
*Annual (December) Open House*  
*2012 NYS Construction Grant*  
*Carpeting History Rooms*  
*Darkening Shade for the Program Room*  
*Summer Reading Program*  
*2013 Library Closures*

Audrey Howard motioned to close on the Holidays listed, as well as Saturdays from Saturday, May 25, 2013 (Memorial Day) through Saturday, August 31 (Labor Day) 2013; seconded by Gloria Hart; motion approved.

*Photocopies by Village Planning Board*  
*Surplus Siding*  
*T-Shirt Fundraiser*  
*New Chairs*  
*Budget Requests*

#### **Committee Reports**

No new committee reports

#### **Old Business**

#### **New Business**

Cynthia Basic-Snyder motioned to close the USDA Project account at Key Bank (0150), and move any remaining funds to General Fund (0394); Gloria Hart seconded. Motion approved.

#### **Executive Session**

Executive session to discuss 2013 budget issues at 8:01 pm; Cynthia Basic-Snyder motioned to adjourn executive session at 8:17 p.m.; Janine Ashcraft seconded. No action taken.

The next regularly scheduled meeting is Thursday, October 18, 2012 at 6:30 pm.

Trustee Cynthia Basic-Snyder motioned to adjourn. Trustee Janine Ashcraft seconded; meeting adjourned at 8:19 pm.

Respectfully submitted,  
Cynthia Basic-Snyder, Secretary