

Morrisville Public Library Board of Trustees Regular Meeting
June 21, 2012

Present: Allen Noel, President; Jenifer Klipfel, Vice-President; Cynthia Busic-Snyder, Secretary; Janine Ashcraft, Financial Officer; Audrey Howard, Gloria Hart, and Kevin Rounds, trustees; Michelle Rounds, Library Director; Ed Smith, Denise Morris, Sandra O'Hara, Phyllis LeClau, Pat Smith, James Monihan, community members.

Meeting called to order at 6:32 pm

Secretary's Report

Trustee Janine Ashcraft motioned to approve the May 17, 2012 minutes; Trustee Audrey Howard seconded; motion approved.

Financial Report

"Income" USDA Grant Line needs to be moved to "Expenses". Trustee Gloria Hart motioned to accept the financial report with change noted; Trustee Jenifer Klipfel seconded; motion approved.

Correspondence

No New Correspondence

Public Comment

President Allen Noel noted to Mr. Ed Smith that no board members have inappropriately or illegally supported any candidate during the election according to the library lawyer, and that no action would be taken regarding allegations of illegal and/or immoral behavior of Morrisville BOT members.

The residency requirement listed in the School District Publication *Glances* is unclear as to whether it refers to one year, but does not indicate a year from what date. This will be edited for the next election.

Mrs. Denise Morris commented that she takes exception to Morrisville BOT members making any general statements regarding the electorate, and is appalled at the inappropriate, secretive behavior of the Morrisville Public Library BOT members. She reiterated her thoughts that BOT members may speak only on behalf of him or her, or on behalf of the board at large.

Mr. Ed Smith continued to raise questions regarding nepotism policies. President Allen Noel indicated that the Library's "conflict of interest" policy covers this concern, and noted that the M-ECS school district has in the past, and continues to have elected BOT members who are related to or married to employees in the school district.

Mr. James Monihan discussed his point of view regarding village libraries and school district libraries.

Mrs. Denise Morris indicated her desire for the complete BOT meeting minutes and financial report to be posted online for reasons of transparency, and discussed the ease of the process for doing so. She indicated that she should not have to ask for what should be "public information". How hard is this? It communicates that there are secrets.

Mrs. Denise Morris makes a standing order that at the end of every meeting she wants a complete copy of the Morrisville public library BOT minutes and treasurer's report. President Allen Noel asked her to make the request officially, and indicated that copies for .25 per page are possible within 5 business days of the meeting.

Per Mrs. Sandra O'Hara's request for an efficiency audit during the public comments section of the previous meeting, President Allen Noel indicated that an efficiency audit is expensive and is not within the budget. Morrisville Public Library Friends president, Mrs. Maxine Hunter has been informed that if The Friends of the Library would like to fund an efficiency audit, that the Library Board would welcome it. No desire on the part of the Friends has been indicated at this point in time.

Manager's Report

Please see the Manager's report for greater detail:

5-year plan

Gloria Hart motioned to accept the 5-year plan; Jenifer Klipfel seconded.
Motion approved.

NYS Construction Grant

Audrey Howard motioned to accept Doyle Security for the amount of \$9550.00; Janine Ashcraft seconded. Motion approved.

Safety Manual/Employee Handbook

Petition Signing Policy

Cynthia motioned to table the vote until the next meeting; Janine Ashcraft seconded; motion approved

Book Sale

Book Sale Work days *Wednesday June 27 and Thursday, June 28,*
Saturday 7th let Michelle and Gloria know about working the book sale

ILL procedures

Jenifer Klipfel motioned to table a vote on costs until the next meeting;
Cynthia seconded; motion approved.

Hiring High School Student Update

USDA Update

Program Room Policy

Please read the proposed program room policy in preparation for the next meeting

Updating Rules of Conduct Policy

Trustee Gloria Hart motioned to accept the policy presented; Janine Ashcraft seconded.

Discussion regarding particulars of regarding supervision of difficult cases and clarification of the intent of the update ensued. Motion approved.

Carpeting Update

Garden Update

Trustee Kevin Rounds motioned to disperse the remaining garden funds and the donations on behalf of John Dougherty in memorial; Jenifer Klipfel seconded. Motion approved.

\$500.00 Dougherty money book drop

340.00 benches

150.00 shrubs

115.00 landscape fund for extra plants

200.00 food fund (seeing food cannot be bought out of taxpayer dollars)

Food Fund Funding

New Web site unveiled hosting is now free through Mid-York

Darkening the Program Room

Going Fine Free

Loaning the Popcorn Machine

Add start time and date, and return time and date to the loan agreement presented

Committee Reports

Book Sale dedication plaque to former Trustee Doug St. Hilliare, is discussed, and proposed to come from the book sale funds; estimate to come from Director Michelle Rounds via email to Trustees.

Old Business

- Screen Door replacement need to be painted; Trustee Cynthia Basic-Snyder will paint it;
- Door to staff room: we need to cut down a door to fit as none can be found to fit;
- Book drop may be able to get box from Peterboro Post Office (Please note: check on Windsor, Connecticut Post Facility for a possible drop box);
- 36 pieces of previously surplused siding will be sold at a minimum bid of \$40.00.

New Business

Trustee Cynthia Basic-Snyder will donate grass seed in the fall for the back/side yards.

Trustee Jenifer Klipfel will donate a hose to the library.

Trustee Kevin Rounds will order a duplicate key for the water spigot system.

Morrisville Public Library Trustee Election posting in the M-ECS *Glances* requires clarification of the residency requirement. It should read, "In order to run for the office of trustee, prospective candidates must be at least 18 years of age and qualified to vote in the M-ECS District.

- He/she must be literate, a citizen of the United States and not be a convicted felon or have been judged incompetent. Other requirements include:
- Must be and have been a District resident for twelve (12) months prior to taking office;
- May not simultaneously hold an incompatible position."

Trustee Cynthia Basic-Snyder motioned to approve the clarification; Trustee Jenifer Klipfel seconded; motion approved.

The Morrisville Public Library will begin posting approved meeting minutes online via the new web site. Trustee Cynthia Basic-Snyder motioned to post minutes online in a timely manner beginning with the June 21, 2012 approved minutes; Trustee Gloria Hart seconded; motion approved.

Executive Session. Trustee Cynthia Basic-Snyder motioned to move into executive session to discuss a particular employee at 8:02 p.m. Trustee Kevin Rounds seconded; motion approved. Trustee Cynthia Basic-Snyder motioned to adjourn from executive session at 8:07 p.m.; Trustee Gloria Hart seconded; motion approved. No action taken.

The next regularly scheduled meeting is Thursday July 21, 2012 at 6:30 pm.

Trustee Cynthia Busic-Snyder motioned to adjourn at 8:08 pm. Trustee Audrey Howard seconded; meeting adjourned.

Respectfully submitted,
Cynthia Busic-Snyder, Secretary