

Morrisville Public Library Board of Trustees Regular Meeting
May 17, 2012

Present: Allen Noel, President; Cynthia Basic-Snyder, Secretary; Janine Ashcraft, Financial Officer; Audrey Howard, Gloria Hart, and Kevin Rounds, trustees; Michelle Rounds, Library Director; Ed Smith, Denise Morris, Melanie Martin, Saundra O'Hara, Phyllis LeClau, Pat Smith, community members. Absent: Jenifer Klipfel, Vice-President.

Meeting called to order at 6:32 pm

Secretary's Report

Audrey Howard motioned to approve the April 16, 2012 minutes; Janine Ashcraft seconded; motion approved.

Financial Report

Gloria Hart motioned to accept the financial report; Kevin Rounds seconded; motion approved.

Correspondence

No New Correspondence

Public Comment

Ed Smith addressed the Library Board regarding:

- Illegal and immoral behavior on the part of two Morrisville Public Library Trustees, one who spearheaded a telephone canvassing campaign on behalf of the public library encouraging constituents to vote for Kevin Rounds in the recent election, and another who posted a sign in their yard promoting the election of Kevin Rounds;
- Kevin Rounds has neglected to provide legal proof of residency in the school district a minimum of one year prior to the election, and therefore charging he is not eligible to hold public office; and
- A demand that the Morrisville Public Library BOT formulate and adopt an anti-nepotism bylaw immediately.

Mr. Smith demanded that the Library BOT censure the Trustees involved with tampering in the May 15, 2012 election, and that Kevin Rounds resign from the Morrisville Public Library BOT based on residence ineligibility and a conflict of interest.

BOT Chair Allen Noel requested documentation from those who were directly knowledgeable about the telephone campaign, and indicated that the Library lawyer would be consulted as to the best way to move forward. He indicated to Mr. Smith that there was a public disclosure on file regarding a conflict of interest on behalf of both Trustee Kevin Rounds (who is now married to the Library Director) as well as Trustee Janine Ashcraft (whose daughter is a part-time employee of the Library).

Mrs. Denise Morris requested that all meeting agendas, meeting notes, and financial reports be accessible through the web site, as does the school district. She requested hard copies of these items from the beginning of the 2012 year.

BOT Chair Allen Noel indicated that the BOT would look into the format used by the school district, as well as the technical requirements for posting such.

Library Director Michelle Rounds will make copies of the notes for Mrs. Morris, who will pick them up at the Library Circulation desk.

Ms. Melanie Martin requested updates regarding the outstanding FOIL requests. The Board will revisit the Health Department issue and Labor Department issues in November. A discussion ensued regarding the usefulness and validity in obtaining the information.

Mrs. Saundra O'Hara inquired as to why the Library has made formal requests for information regarding the Health Department and Labor Relations, and feels that this is a waste of time and an indication of guilt on behalf of Library Trustees and the Library Manager.

Community member Denise Morris suggested that a Public Forum would provide community members with a means to suggest and identifying and resolving any concerns with regard to any aspects of Library programming and operations. Numerous Trustees agreed.

Mrs. O'Hara thanked Board members for serving the community, but requested:

- A formal public audit of the Morrisville Public Library to clarify the necessity of all expenditures of public funds at the Library, and to identify potential savings.
- A formal accounting of patron statistics and facility usage, as well as other information regarding the budget and budget planning;
- That any large purchases are publicly announced prior to the actual purchase, and information posted online for public access; and
- That there be a separate account that holds an amount of money capable of covering several years of operating expenses that guaranteeing a healthy economic future, given great concern with the declining economy and the large debt taken on with the new building costs.

Library BOT Chair Allen Noel indicated that the information requested by Mrs. O'Hara is contained in the annual report, and that a will be made available for her to pick up at the circulation desk.

Manager's Report

Please see the Manager's report for greater detail:

5-year plan

Adoption scheduled for the upcoming meeting please review the draft in preparation.

NYS Construction Grant

New Employees

Janine Ashcraft motioned to appoint Emily Ryan to the position of Library Aide. Audrey Howard seconded. Motion approved.

Safety Manual/Employee Handbook

*HVAC service contract**Petition signing draft*

Please review the proposed draft for the Petition Signing on Library Property Policy. Mrs. Denise Morris indicated that the policy update is not necessary. Mr. Ed Smith finds the policy counter to the best interest of library patrons.

*Book Sale preparation Saturday, June 9, 2012.**Book Sale is scheduled for Saturday July 7, 2012*

Please let Gloria Hart know when you are available to work

*CORE Grant**ILL Procedures**Hiring High School student**USDA Update*

Gloria Hart motioned to:

- Create a shelving line on form E line C-2-d;
- Motion to move \$1000 from the general construction line to the carpet line; and to
- Move \$54.15 from contingency to the shelving line.
- Motion to approve the bills-
--\$3500 to reimburse the library for paying Northern Floors for the carpet install.
--\$54.15 to reimburse the library for the shelving units from Library Interiors.

Janine Ashcraft seconded.

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| Audrey Howard | yes |
| Janine Ashcraft | yes |
| Cynthia Busic-Snyder | yes |
| Kevin Rounds | yes |
| Gloria Hart | yes |
| Allen Noel | yes |

Motion approved.

*Rules of Conduct Policy Update**Carpeting the front of the Library with Remnants from new construction*

Trustees agreed to remove existing tiles and rebuild the subfloor in preparation for installation of the carpet once the bids for installation are compiled & compared.

Children's Table

BOT secretary will write a letter to family regarding the surplus of the table; the next time the family member comes to the Library a staff member will get the name and address.

Questions regarding surplus items from community members were answered by Allen Noel and Michelle Rounds.

Committee Reports

No new reports

Old Business

USDA paperwork is coming to a close. Chair Allen Noel thanked BOT members for their work regarding the USDA grant and construction.

New Business

Gutter problems on the front of the old Library exist.

Frost-free water spigot frozen on the old Library building and needs work/replacement.

Trustees Kevin Rounds and Allen Noel will identify and resolve the facility issues.

Executive Session to discuss a letter to legal counsel 8:12 p.m.

Cynthia Busic-Snyder motioned to adjourn at 8:17 p.m.; Gloria Hart seconded. No action taken.

The next regularly scheduled meeting is Thursday June 21, 2012 at 6:30 pm.

Cynthia Busic-Snyder motioned to adjourn at 8:33 pm. Audrey Howard seconded; meeting adjourned.

Respectfully submitted,
Cynthia Busic-Snyder, Secretary