

Morrisville Public Library Regular Meeting
March 16, 2017

Meeting called to order at 6:36pm.

Roll call- Gloria Hart, President; Kelly Foster, Secretary; Beverly Campbell, Trustee; Kevin Rounds, Trustee; Michelle Rounds, Library Manager; Laurie Demario, resident

Absent: Robert Mitchell Jr., Vice-President (unexcused); Donna Isbell, Trustee (excused for work); Tracy Scholefield, Trustee (excused for health)

Secretary's report- Minutes from the January 19, 2017 regular meeting and the minutes from the special meeting on February 23, 2017 were approved by Kevin Rounds, seconded by Kelly Foster. All were in favor.

Treasurer's report was reviewed and a motion was made to accept by Beverly Campbell, seconded by Kevin Rounds, all in favor.

Correspondence- NONE

Manager's Report- (See complete report as attached for further details)

Budget transfers- A motion was made to transfer \$142.10 out of contingency (39000-42) for fundraising startup (39000-38) by Kelly Foster, seconded by Kevin Rounds, all in favor.

Annual Report- A motion was made by Beverly Campbell and seconded by Kevin Rounds to approve the 2016 annual report. All were in favor. If anyone would like to view the report, see Michelle.

Sales Tax- Sales tax has been paid and filed with NYS for another year. We paid \$17.94 in sales tax.

Easter Basket Raffle- Tickets are to be sold today with the tickets and money back to Michelle by Thursday April 13 at 5pm.

Budget Vote- Petition has been filed with the school. Voting will be Tuesday May 16 from 10-8pm at the elementary school. We are asking to increase our budget to \$131,000 (\$4752 increase).

Trustee petitions- Can start getting signatures on March 21. Need 25+ of residents in the MECS school district. Petitions must be submitted to the District Office by 5pm on April 17.

Book Sale- We made \$74.75. Gloria wants to weed out old stuff but Michelle advised not until we get new stuff to replace it. Our sale was kind of small this spring.

Savings Account-After Michelle talked the Superintendent at the school and he agreed to get us our funding in November of each year rather than waiting for the start of our fiscal year, we now need to set up a savings account to put the money in until January 1. The board authorized Michelle to set up an account at KeyBank and start it with \$250. The same check signers we will use. The board also authorized Michelle to transfer 3 times a year (January 1,

April 25 and August 25 or as close to those dates as possible. A third of the monies each time.)
Motion made by Kevin Rounds, seconded by Beverly Campbell. All in favor.

Brownstone Books- We received 100 free children's books from the Brownstone Foundation.
They are on display in the kids' book area.

Five Year Plan- Michelle handed out our current 5 year plan and informed the board it expired in June. The board is to look it over and jot down their ideas, etc. for the new plan. Will review at May's meeting.

Manager's report accepted by Kevin Rounds. Seconded by Beverly Campbell, all in favor.

Executive Session- A motion was made by Kevin Rounds to into executive session at 6:57pm to discuss a personnel, seconded by Gloria Hart, all in favor.

A motion to leave executive session at 7:06pm was made by Kevin Rounds and seconded by Gloria Hart, all in favor. No action taken.

Old Business- NONE

New business- NONE

Action on Bills Received- A motion was made to approve the bills by Beverly Campbell and seconded by Kevin Rounds, all in favor.

A motion to adjourn at 7:08pm was made by Kevin Rounds, seconded by Beverly Campbell, all in favor.