

Morrisville Public Library Regular Meeting
January 19, 2017

Meeting called to order at 6:30pm

Roll call- Robert Mitchell Jr., Vice-President; Kelly Foster, Secretary; Donna Isbell, Trustee; Kevin Rounds, Trustee; Tracy Scholefield, Trustee; Michelle Rounds, Library Manager

Absent: Brandon Perry, trustee (unexcused);

Gloria Hart who arrived at 6:50pm.

Secretary's report for last meeting was approved by Donna Isbell, seconded by Kelly Foster with noted correction to add the of omission of budget transfer of Telephone (39000-22) for \$46.07. All were in favor.

Treasurer's report was reviewed and a motion was made to accept by Donna Isbell, seconded by Kevin Rounds, all in favor.

Correspondence- NONE

Manager's Report- (See complete report as attached for further details)

Appoint Paul Macal to position of groundskeeper hired by Michelle on 1/18/17. Robert Mitchell moved to appoint Paul. Seconded by Donna Isbell. All in favor.

Budget transfers- To balance the budget for 2016 and 2017-- All of these transfers will be transferred into our general account. Transfer \$1104 from Equipment Repair Reserve Account (snow blower). Transfer \$600 (raise in disability insurance for 2016) and \$1625 (to make our fund balance we budgeted for) from our general savings account. Transfer @\$38.06 from the payroll account, @\$72.70 from the online bookselling account, and @\$13.78 from the USDA Reserve account for a total of @\$125. Total transfers = \$3453.54. That with our ending balance in 2016 will balance our 2017 budget. Approved by Kelly Foster. Seconded by Robert Mitchell and all were in favor.

Housekeeping- Letter sent to the school on January 3 asking for our fiscal year monies. Legal notice went in the Oneida Daily Dispatch announcing the year's board meetings.

Bulk Permit vs. school printing- Board reviewed options and ask Michelle to investigate more.

USDA Loan- A request was made to transfer the January loan payment of \$1,589 from the general account into the USDA Loan account. Additionally, when the expected money is received from the school district, \$17,479 will be transferred from the general account to the USDA Loan account. Motion to transfer money by Donna Isbell. Seconded by Gloria Hart. All in favor

Easter Basket Raffle- Michelle approached the board about doing this again. The board agreed it was a nice idea and board members would all donate \$20 for the baskets. Michelle would create the baskets. Trustees were strongly encouraged to sell all tickets given to them. The raffle would be held from March 16- April 13. Kelly Foster made a motion to do the raffle seconded by Kevin Rounds, all in favor.

2018 budget increase- The board decided based on the tax cap formula to ask the Morrisville Eaton Central School District taxpayers for an additional \$4752 for our 2018 fiscal year. This number Michelle will be reporting to the district to be put out for budget vote. Donna Isbell made the motion, seconded by Robert Mitchell and all were in favor.

Blood Drive 2017- September 15 from 1-6pm. Mark your calendars!

Firefox Grant- The grant work that Michelle and Jennifer did is complete and the check is coming soon!

Personnel Handbook-Since the change by the board in November 2016 of making all Library Aides per diem positions, the handbook needed updating. Michelle brought the changes to the board and they were approved. A motion was made by Kevin Rounds and seconded by Donna Isbell, all in favor.

Brownstone Books- We were chosen to receive 100 free children's books for our shelves from the Brownstone Foundation. They should be arriving soon!

Surplus the old snow blower- Discussion about pricing was done. Board has asked Tracy's father to tinker with it. If he can fix it for little or no money the board will then sell it for \$450. If not, it was marked surplus for \$200. Gloria will place on Next-door after we see about if being fixed and Kevin will place on the FB garage sale site. Motion was made by Kelly Foster and seconded by Gloria Hart, all in favor.

Manager's report accepted by Donna Isbell. Seconded by Kevin Rounds, all in favor.

Appointment of Officers-

Secretary Robert Mitchell nominated Kelly Foster

Vice President Kevin Rounds nominated Robert Mitchell

President was nominated by Donna Isbell is Gloria Hart; Tracy Scholefield respectfully declined Kevin Rounds nomination for President.

Trustee Kevin Rounds motioned to accept the slate of 2017 officers; Trustee Tracy Scholefield seconded; Motion approved.

Old Business- NONE

New business- NONE

Action on Bills Received- A motion was made with exception to approve the bills by Robert Mitchell, seconded by Kevin Rounds and all were in favor. The exception is the summer reading program list of items which will be purchased when we receive our MECS taxpayer funding.

A motion to adjourn at 8:05pm was made by Donna Isbell, seconded by Kevin Rounds, all in favor.